

Postgraduate Diploma Advanced Legal English



tech technological
university



Postgraduate Diploma Advanced Legal English

- » Modality: online
- » Duration: 6 months
- » Certificate: TECH Technological University
- » Dedication: 16h/week
- » Schedule: at your own pace
- » Exams: online

Website: www.techtute.com/in/school-of-languages/postgraduate-diploma/postgraduate-diploma-advanced-legal-english

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01

Introduction

Nowadays, globalization and the emergence of English as the lingua franca of international trade have led both the legal and international relations sectors to search for professionals with a high level of linguistic competence. It is no easy task to reach a high level of proficiency in legal English. However, TECH offers this intensive program designed by native teachers with years of experience in the sector. It allows students to develop their English communication skills and abilities, 100% online, in order to be able to understand and express themselves fluently in potentially complex situations related to the work and legal environment.





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With this high-level program, you will be able to use legal terminology accurately and effectively in the work environment"

Advanced knowledge of the English language is essential for professional development, regardless of the professional sector involved. A good command of the language will enable professionals to function naturally in complex environments, allowing them to advance in their careers and venture into the international world. This intensive program, consisting of online classes with native teachers, offers a realistic and up-to-date depiction of the use of the English language in a demanding work and business environment, which will allow the professional to master the necessary communicative skills and stand out in a highly competitive sector.

This specialization is the perfect balance between autonomous work, classes with highly qualified native speakers and top quality educational material, adapted to the professional needs of the 21st century. Starting from a B1 level of English of the Common European Framework of Reference for Languages (CEFR), throughout the program the student will acquire the appropriate knowledge and skills for B2/C1 level. The main objective is to help students acquire the communication skills required to be successful in the labor market.

The contents designed by TECH will be the professional's main weapon in order to apply the most innovative knowledge in the workplace. In this way, this program will enable students to solve demanding communicative tasks and to fulfil the associated complex functions, both in a professional environment and in everyday situations. All of this will be achieved through high-quality materials, classes and case studies taught by native teachers with extensive teaching experience.

This **Postgraduate Diploma in Advanced Legal English** contains the most complete and up-to-date educational program on the market. The most important features of the program include:

- ♦ Practical case studies presented by experts
- ♦ The graphic, schematic, and eminently practical contents with which they are created provide scientific and practical information on the disciplines that are essential for professional practice
- ♦ Practical exercises where the self-assessment process can be carried out to improve learning
- ♦ Special emphasis on innovative methodologies for teaching languages
- ♦ Theoretical lessons, questions to the expert, debate forums on controversial topics, and individual reflection assignments
- ♦ Content that is accessible from any fixed or portable device with an Internet connection



You will have access to the latest resources and tools that enable you to assess and improve your own learning and use of the language”

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You will improve your communicative competence quickly and efficiently with native teachers who have years of experience in university teaching”

The teaching staff includes professionals who contribute their experience to this program, as well as renowned specialists from leading societies and prestigious universities.

The multimedia content developed with the latest educational technology will provide the professional with situated and contextual learning, i.e., a simulated environment that will provide an immersive experience to learn in real situations.

This program is designed around Problem-Based Learning, whereby the student must try to solve the different professional practice situations that arise during the course. For this purpose, the student will be assisted by an innovative interactive video system created by renowned and experienced experts.

Content that is accessible from any fixed or portable device with an Internet connection

You will learn to interact with native speakers with an advanced degree of fluency and ease



02

Objectives

TECH offers the most complete specialist course created by leading experts in the field. The design of the program will allow students to acquire the communicative skills required to update their knowledge and improve their command of the English language in the daily practice of their profession. To this end, TECH has established a series of general and specific objectives to ensure greater satisfaction among future graduates.





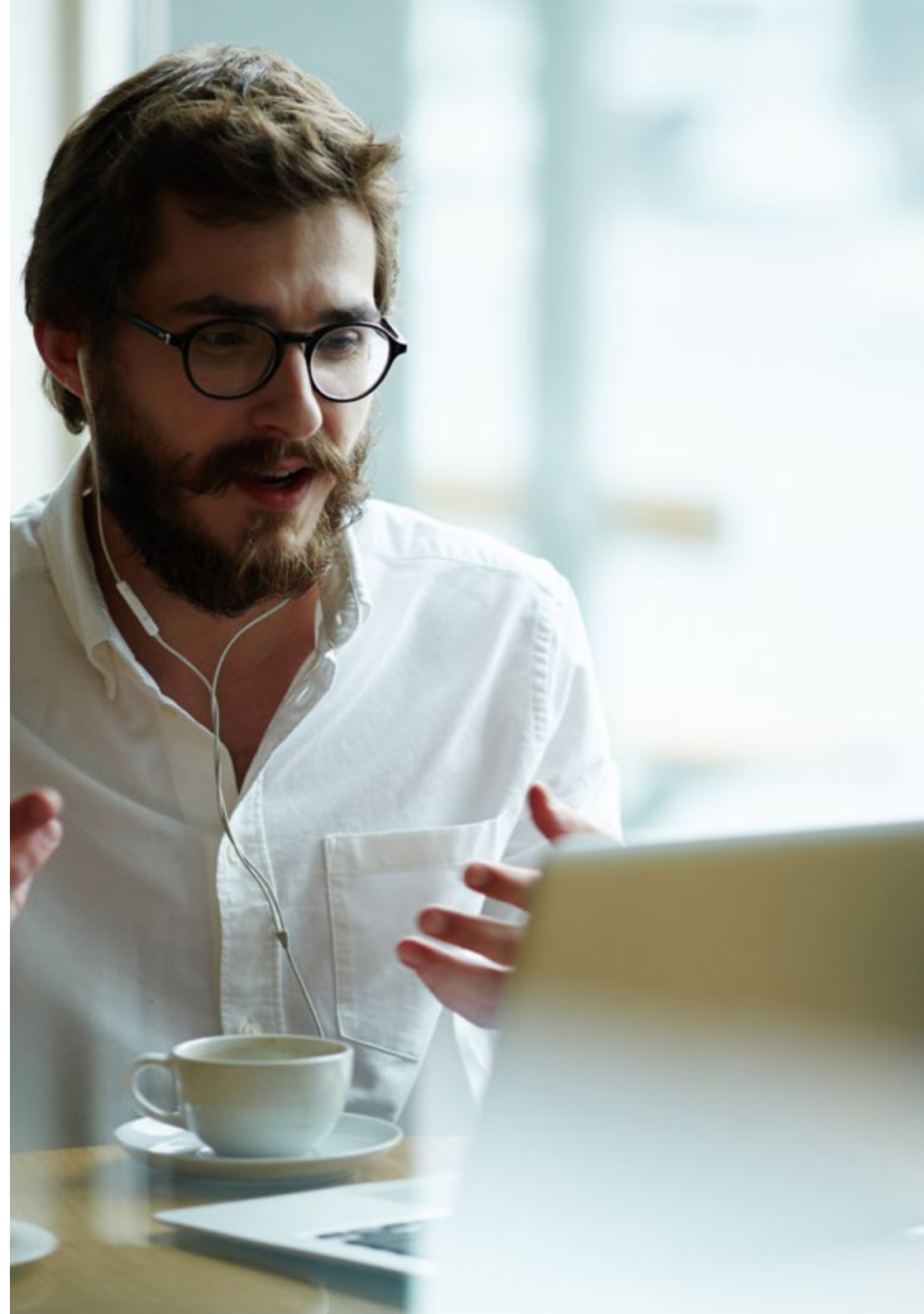
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Thanks to this program you will learn how to relate to the customer in an appropriate way, using expressions that respect the rules of courtesy”



General Objectives

- ♦ Solve demanding communicative tasks and perform the complex functions of these tasks, both in a work environment and in everyday situations
- ♦ Interact and express yourself in these situations in an independent and appropriate way, in a standard register of spoken language
- ♦ Define the most relevant social aspects of everyday-life situations and recognize the most common forms of social relationships
- ♦ Use the linguistic resources required to get by in complex communication situations in the workplace
- ♦ Develop resources and tools that enable you to assess and improve your own learning and use of the language





Specific Objectives

Module 1. Legal English

- ♦ Distinguish between legal terminology and its context
- ♦ Use legal terminology accurately and effectively in the work environment
- ♦ Communicate legal concepts and information with confidence and fluency
- ♦ Understand and discuss business organization, as well as the advantages and disadvantages of different forms of organization
- ♦ Understand different legal textual typologies

Module 2. Incident Resolution and Interdepartmental Communication

- ♦ Produce complex and detailed oral texts, taking into account the differences in register
- ♦ Respond to incidents and administrative procedures following the rules of the typical textual genres of the business environment
- ♦ Communicate appropriately with the customer, using expressions that respect the rules of politeness
- ♦ Use a series of linking words and other cohesive elements at an advanced level that ensure the coherence of the discourse
- ♦ Know how to use vocabulary and descriptive expressions of the business structure

Module 3. Networking, Social Networks and Intercultural Communication

- ♦ Recognize how cultural differences can affect communication between people of different nationalities
- ♦ Understand the importance of building a strong corporate culture, especially in multicultural environments
- ♦ Know how to use a wide range of discursive resources to overcome possible communication barriers
- ♦ Know how to use digital tools in a foreign language to enhance the development and success of the company
- ♦ Easily understand linguistic differences between speakers of different nationalities without impeding communication



You will learn to communicate effectively in a multicultural work environment”

03

Structure and Content

Top-level professionals within the educational panorama, with extensive experience and recognized prestige in the profession, have designed the structure and content of this prestigious specialization. Native teachers with years of experience in the sector and a strong command of new technologies applied to teaching make up the teaching team of this intensive program. TECH guarantees students access to quality content that meets their expectations, giving them the opportunity to excel in their field.





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*Reach your professional goals
with the quality of a Postgraduate
Diploma designed to propel you to
excellence”*

Module 1. Legal English

- 1.1. Recruitment and The Human Resources Department
- 1.2. The Practice of Business Law
- 1.3. Specific and Detailed Legal Terminology in the Sale of Goods and Services
- 1.4. Advanced Intellectual Property Terminology
- 1.5. Competition Law and Terminology
- 1.6. Transnational Trade Laws in Detail
- 1.7. Detailed Drafting of Agreements, Rules and Demands
- 1.8. Non-Compliance with Regulations and Laws: Sanctions
- 1.9. Types of Commercial Companies
- 1.10. Detailed Application and Forms for Licenses and Authorizations

Module 2. Incident Resolution and Inter-Departmental Communication

- 2.1. Departments and Specialized Positions in a Company
- 2.2. Complex Responsibilities and Duties of Departments and Positions
- 2.3. Hierarchies in the Workplace
- 2.4. Types of Complex and Detailed Incidents and Complaints
- 2.5. Addressing and Resolving Complex and Detailed Incidents and Complaints
- 2.6. Unilateral Communication in the Business Environment and its Advantages
- 2.7. Bilateral Business Communication and its Advantages
- 2.8. Voluntary Resignations and Vacation Requests
- 2.9. Medical and Maternity/Paternity Leave
- 2.10. Warning and Dismissal Procedures





Module 3. Networking, Social Networks and Intercultural Communication

- 3.1. Companionship and Contact Outside Working Hours
- 3.2. Challenging and Complex Work in Multicultural Teams
- 3.3. Complex and Challenging Communicative Differences Depending on Linguistic Regions
- 3.4. Complex Corporate Advertising Campaigns on Social Networks
- 3.5. Analysis of Detailed Business Publications in Social Networks
- 3.6. Complex and Challenging Cross-Cultural Communication Barriers
- 3.7. Use of Social Networks to Promote Goods and Services
- 3.8. Advantages of a Good Working Atmosphere
- 3.9. Description and Analysis of the Disadvantages of a Bad Work Environment
- 3.10. Restrictions and Detailed Business Rules Related to Interpersonal Issues

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You will study with a methodology created for professionals, with the aim of achieving the greatest impact in the shortest possible time”

04

Methodology

This program offers a different way of learning. Our methodology uses a cyclical learning approach: **Relearning.**

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.



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Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization"

At TECH Education School we use the Case Method

In a given situation, what should a professional do? Throughout the program students will be presented with multiple simulated cases based on real situations, where they will have to investigate, establish hypotheses and, finally, resolve the situation. There is an abundance of scientific evidence on the effectiveness of the method.

With TECH, educators can experience a learning methodology that is shaking the foundations of traditional universities around the world



It is a technique that develops critical skills and prepares educators to make decisions, defend their arguments, and contrast opinions

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Did you know that this method was developed in 1912, at Harvard, for law students? The case method consisted of presenting students with real-life, complex situations for them to make decisions and justify their decisions on how to solve them. In 1924, Harvard adopted it as a standard teaching method”

The effectiveness of the method is justified by four fundamental achievements:

1. Educators who follow this method not only grasp concepts, but also develop their mental capacity, by evaluating real situations and applying their knowledge.
2. The learning process is solidly focused on practical skills that allow educators to better integrate the knowledge into daily practice.
3. Ideas and concepts are understood more efficiently, given that the example situations are based on real-life teaching.
4. Students like to feel that the effort they put into their studies is worthwhile. This then translates into a greater interest in learning and more time dedicated to working on the course.



Relearning Methodology

At TECH we enhance the case method with the best 100% online teaching methodology available: Relearning.

Our University is the first in the world to combine case studies with a 100% online learning system based on repetition, combining a minimum of 8 different elements in each lesson, which represent a real revolution with respect to simply studying and analyzing cases.



Educators will learn through real cases and by solving complex situations in simulated learning environments. These simulations are developed using state-of-the-art software to facilitate immersive learning

At the forefront of world teaching, the Relearning method has managed to improve the overall satisfaction levels of professionals who complete their studies, with respect to the quality indicators of the best online university (Columbia University).

With this methodology we have trained more than 85,000 educators with unprecedented success in all specialties. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically.

The overall score obtained by our learning system is 8.01, according to the highest international standards.



This program offers the best educational material, prepared with professionals in mind:



Study Material

All teaching material is produced by the specialist educators who teach the course, specifically for the course, so that the teaching content is really specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



Educational Techniques and Procedures on Video

TECH introduces students to the latest techniques, with the latest educational advances, and to the forefront of Education. All this, first-hand, with the maximum rigor, explained and detailed for your assimilation and understanding. And best of all, you can watch them as many times as you want.



Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive multimedia content presentation training Exclusive system was awarded by Microsoft as a "European Success Story".



Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





Expert-Led Case Studies and Case Analysis

Effective learning ought to be contextual. Therefore, TECH presents real cases in which the expert will guide students, focusing on and solving the different situations: a clear and direct way to achieve the highest degree of understanding.



Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises: so that they can see how they are achieving your goals.



Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



Quick Action Guides

TECH offers the most relevant contents of the course in the form of worksheets or quick action guides. A synthetic, practical, and effective way to help students progress in their learning.



05

Certificate

The Postgraduate Diploma in Advanced Legal English guarantees, in addition to the most rigorous and up-to-date education, access to a Postgraduate Diploma issued by TECH Technological University.



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*Successfully complete this program
and receive your certificate without
travel or laborious paperwork”*

This **Postgraduate Diploma in Advanced Legal English** contains the most complete and up-to-date program. All this through high quality materials, master classes and case studies taught by native teachers with extensive teaching experience.

After the student has passed the evaluations, they will receive their corresponding **Postgraduate Diploma** issued by **TECH Technological University** via tracked delivery*.

The certificate issued by **TECH Technological University** will express the qualification obtained in the Postgraduate Diploma, and meets the requirements commonly demanded by labor exchanges, competitive examinations and professional careers evaluation committees.

Title: **Postgraduate Diploma in Advanced Legal English**

Official N° of Hours: **450 h.**



*Apostille Convention. In the event that the student wishes to have their paper certificate Apostilled, TECH EDUCATION will make the necessary arrangements to obtain it at an additional cost of €140 plus shipping costs of the Apostilled certificate.

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community commitment

personalized service innovation

knowledge present quality

online training

development language

virtual classroom

tech technological
university

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