

# Postgraduate Certificate Job Evaluation and Salary





## Postgraduate Certificate Job Evaluation and Salary

- » Modality: online
- » Duration: 6 weeks
- » Certificate: TECH Technological University
- » Dedication: 16h/week
- » Schedule: at your own pace
- » Exams: online

Website: [www.techtute.com/us/school-of-business/postgraduate-certificate/job-evaluation-salary](http://www.techtute.com/us/school-of-business/postgraduate-certificate/job-evaluation-salary)

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# 01 Welcome

Job assessment is not a trivial task. Pertinent, relevant and applicable objective criteria must be taken into account within the company's organizational chart. As a result, HR professionals who want to stand out must develop a judgmental argument about the ins and outs of compensation between different positions within the same organization. With the right critical and analytical spirit, you can reach the highest positions of responsibility in any organizational department. Therefore, this university program delves into the importance of Job Evaluation and how to combine it into daily management work to stand out prominently in the department.



Postgraduate Certificate in Job Evaluation and Salary.  
TECH Technological University



02

# Why Study at TECH?

TECH is the world's largest 100% online business school. It is an elite business school, with a model based on the highest academic standards. A world-class center for intensive managerial skills education.



“

*TECH is a university at the forefront of technology, and puts all its resources at the student's disposal to help them achieve entrepreneurial success”*

## At TECH Technological University



### Innovation

The university offers an online learning model that balances the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"*Microsoft Europe Success Story*", for integrating the innovative, interactive multi-video system.



### The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...

**95%** | of TECH students successfully complete their studies



### Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.

**+100000**

executives prepared each year

**+200**

different nationalities



### Empowerment

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

**+500**

collaborative agreements with leading companies



### Talent

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.



### Multicultural Context

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.





TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:



### Analysis

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TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.



### Academic Excellence

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TECH offers students the best online learning methodology. The university combines the *Relearning* methodology (the most internationally recognized postgraduate learning methodology) with Harvard Business School case studies. A complex balance of traditional and state-of-the-art methods, within the most demanding academic framework.



### Economy of Scale

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TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a groundbreaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.



### Learn with the best

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In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.



*At TECH, you will have access to the most rigorous and up-to-date case analyses in academia"*

03

# Why Our Program?

Studying this TECH program means increasing the chances of achieving professional success in senior business management.

It is a challenge that demands effort and dedication, but it opens the door to a promising future. Students will learn from the best teaching staff and with the most flexible and innovative educational methodology.



“

*We have highly qualified teachers and the most complete syllabus on the market, which allows us to offer you education of the highest academic level”*

This program will provide you with a multitude of professional and personal advantages, among which we highlight the following:

**01**

### A Strong Boost to Your Career

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

*70% of students achieve positive career development in less than 2 years.*

**02**

### Develop a strategic and global vision of the company

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional fields.

*Our global vision of companies will improve your strategic vision.*

**03**

### Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

*You will work on more than 100 real senior management cases.*

**04**

### You will take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

*45% of graduates are promoted internally.*

05

### Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

*You will find a network of contacts that will be instrumental for professional development.*

06

### Thoroughly develop business projects

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different fields in companies.

*20% of our students develop their own business idea.*

07

### Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

*Improve your communication and leadership skills and enhance your career.*

08

### You will be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified teachers from the most prestigious universities in the world: the TECH Technological University community.

*We give you the opportunity to study with a team of world-renowned teachers.*

# 04 Objectives

The main objective of this program is to offer a university program that not only enhances students' competencies, but also instructs them in those areas of Human Resources necessary to gain a significant advantage in improving their employment or salary status. With an exhaustive and thorough analysis of remuneration and its valuation, a much more appropriate hierarchy can be established within the company, which is an undeniable competitive advantage.



“

*Expand your professional horizons thanks to  
TECH's unique and competitive approach"*



TECH makes the goals of their students their own goals too  
Working together to achieve them

The **Postgraduate Certificate in Job Evaluation and Salary** Will enable students to:

01

Develop and apply job analysis and job description questionnaires

02

Job assessment







03

Delve into the knowledge of quantitative and qualitative job assessment systems

04

Identify the relationship between job evaluation and remuneration allocation

05

# Structure and Content

In order to reduce the teaching load that students have with respect to this program, the same has been developed taking into account the pedagogical methodology in which TECH is a pioneer, Relearning. Thanks to it, the most important content is reiterated throughout the program, resulting in a much more natural and progressive teaching for all content.



“

*You decide when, where and how to study, as the entire content will be available for download from day one”*

## Syllabus

The Postgraduate Certificate in Job Evaluation and Salary focuses on the most important elements of remuneration so that students stand out for their efficiency and advanced knowledge. In this way, they will have a stronger argument when applying for positions of greater responsibility within their organization.

To enrich the educational experience, the teaching staff has incorporated numerous practical examples and audiovisual material into the program. This, in addition to lightening the teaching load, provides students with a visual contextualization that is more than necessary for high-level management training.

In this way, during the 150 hours of the program, students will analyze a multitude of case studies in which they will acquire the necessary skills to apply for the management position of choice.

This Postgraduate Certificate takes place over 6 weeks and is divided into 1 module:

### Module 1

### Job Evaluation and Remuneration



### Where, When and How is it Taught?

TECH offers the possibility of developing this Postgraduate Certificate in Job Evaluation and Salary completely online. During the 6 weeks of the specialization, the student will be able to access all the contents of this program at any time, which will allow the students to self-manage their study time.

*A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.*

**Module 1. Job Evaluation and Remuneration**

**1.1. Job Analysis and Description**

- 1.1.1. Job Analysis
- 1.1.2. Job Description
- 1.1.3. Planning Job Analysis and Job Descriptions within the Company

**1.2. Job Assessment**

- 1.2.1. Fundamental questions for Job Assessment
- 1.2.2. Information Gathering Process
- 1.2.3. Data Procurement Process
- 1.2.4. Data Interpretation Process

**1.3. Assessment Methods**

- 1.3.1. Qualitative Methods
- 1.3.2. Quantitative Methods
- 1.3.3. Comparison of Qualitative and Quantitative Methods. Advantages and Disadvantages

**1.4. Job Catalog**

- 1.4.1. Job Specifications
- 1.4.2. Substantial and Required Characteristics of the Job
- 1.4.3. Template Planning

**1.5. Qualitative Methods: Grading**

- 1.5.1. Previous Classification Required: Key Points
- 1.5.2. Ranking Method
- 1.5.3. Job Evaluation

**1.6. Quantitative methods I: Factor Comparison**

- 1.6.1. Factored Points Method: Key Points
- 1.6.2. Keyword Selection
- 1.6.3. Selection and Definition of Remuneration Factors

**1.7. Quantitative methods II: Scoring Factors**

- 1.7.1. Assessment Factors
- 1.7.2. Responsibility
- 1.7.3. Effort Groups

**1.8. Application of Job Evaluation in Human Resources Management**

- 1.8.1. Training Plan to be Implemented within the Company
- 1.8.2. Employee Development
- 1.8.3. Internal Communication in the Company

**1.9. Application of Job Evaluation in the Remuneration Policy**

- 1.9.1. Objectives of Job Evaluation
- 1.9.2. Requirements Covered by Job Evaluation
- 1.9.3. Job Evaluation Procedures

**1.10. Changes in the HR Environment**

- 1.10.1. Economic Changes
- 1.10.2. Social Changes
- 1.10.3. Organizational Changes





“

*Give your knowledge an effective quality boost and propel yourself to the top of Human Resources management with this Postgraduate Certificate”*

# 06

# Methodology

This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: **Relearning**.

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.







“

*Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization”*

## TECH Business School uses the Case Study to contextualize all content

Our program offers a revolutionary approach to developing skills and knowledge. Our goal is to strengthen skills in a changing, competitive, and highly demanding environment.

“

*At TECH, you will experience a learning methodology that is shaking the foundations of traditional universities around the world”*



*This program prepares you to face business challenges in uncertain environments and achieve business success.*





*Our program prepares you to face new challenges in uncertain environments and achieve success in your career.*

## A learning method that is different and innovative

This TECH program is an intensive educational program, created from scratch to present executives with challenges and business decisions at the highest level, whether at the national or international level. This methodology promotes personal and professional growth, representing a significant step towards success. The case method, a technique that lays the foundation for this content, ensures that the most current economic, social and business reality is taken into account.

“*You will learn, through collaborative activities and real cases, how to solve complex situations in real business environments*”

The case method has been the most widely used learning system among the world's leading business schools for as long as they have existed. The case method was developed in 1912 so that law students would not only learn the law based on theoretical content. It consisted of presenting students with real-life, complex situations for them to make informed decisions and value judgments on how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

What should a professional do in a given situation? This is the question we face in the case method, an action-oriented learning method. Throughout the program, the studies will be presented with multiple real cases. They must integrate all their knowledge, research, argue and defend their ideas and decisions.

## Relearning Methodology

TECH effectively combines the Case Study methodology with a 100% online learning system based on repetition, which combines different teaching elements in each lesson.

We enhance the Case Study with the best 100% online teaching method: Relearning.

*Our online system will allow you to organize your time and learning pace, adapting it to your schedule. You will be able to access the contents from any device with an internet connection.*

At TECH you will learn using a cutting-edge methodology designed to train the executives of the future. This method, at the forefront of international teaching, is called Relearning.

Our online business school is the only one in the world licensed to incorporate this successful method. In 2019, we managed to improve our students' overall satisfaction levels (teaching quality, quality of materials, course structure, objectives...) based on the best online university indicators.



In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically.

With this methodology we have trained more than 650,000 university graduates with unprecedented success in fields as diverse as biochemistry, genetics, surgery, international law, management skills, sports science, philosophy, law, engineering, journalism, history, markets, and financial instruments. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

*Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.*

From the latest scientific evidence in the field of neuroscience, not only do we know how to organize information, ideas, images and memories, but we know that the place and context where we have learned something is fundamental for us to be able to remember it and store it in the hippocampus, to retain it in our long-term memory.

In this way, and in what is called neurocognitive context-dependent e-learning, the different elements in our program are connected to the context where the individual carries out their professional activity.



This program offers the best educational material, prepared with professionals in mind:



### Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



### Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



### Management Skills Exercises

They will carry out activities to develop specific executive competencies in each thematic area. Practices and dynamics to acquire and develop the skills and abilities that a high-level manager needs to develop in the context of the globalization we live in.



### Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.







### Case Studies

Students will complete a selection of the best case studies chosen specifically for this program. Cases that are presented, analyzed, and supervised by the best senior management specialists in the world.



### Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".



### Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.



07

# Our Students' Profiles

Since the contents of this Postgraduate Certificate are of interest, especially to Human Resources administrators and managers, this program brings together professionals and businessmen from this sector. In this way, the program becomes an excellent opportunity to build professional networks and find potential clients or even business partners.







“

*You will have the opportunity to share the educational experience with professionals aligned with your interests and goals"*

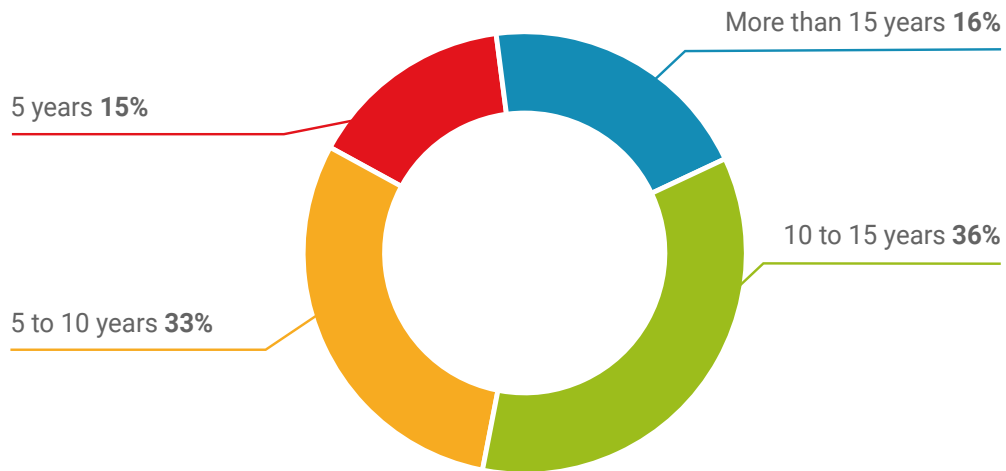
### Average Age

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Between **35** and **45** years old

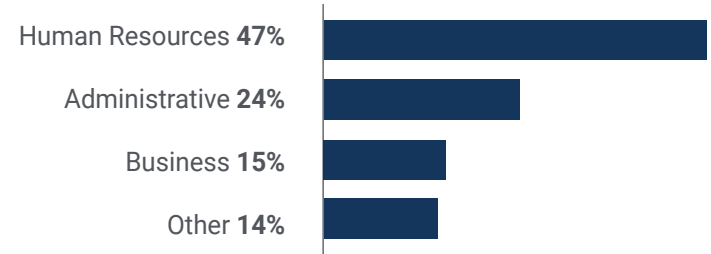
### Years of Experience

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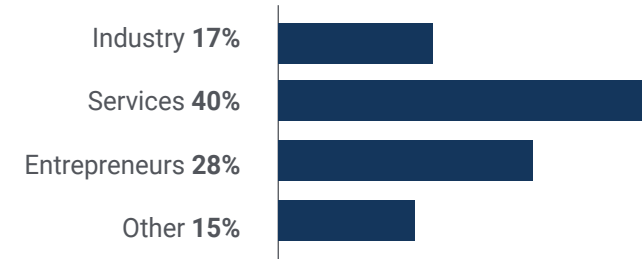
### Training

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### Educational Profile

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## Geographical Distribution

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## Sonia Tamayo

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HR Business Partner

*"My organization had poor internal salary structuring, so I saw an opportunity to demonstrate my capabilities and earn a promotion. Thanks to this Postgraduate Certificate, which I completed in less time than I expected, I was able to demonstrate to my superiors that I could improve our results and earn a position of greater responsibility"*

08

# Course Management

For the development of all the didactic material for this program, TECH has relied on a teaching team made up of professionals versed in the administration and management of Human Resources. This gives it a unique practical and theoretical vision, with the added incentive of receiving personalized attention for every doubt or personal concern regarding Job Evaluation and Salary.



“

*You will increase your competencies in Human Resources from professionals who already know how to manage their own work teams"*

## Management



### Mr. López Martínez, Alberto

- ♦ Head of the Labor Law Department at Galán & Asociados
- ♦ Expert legal advisor in labor and commercial matters
- ♦ External legal counsel of the Guardianship Unit of the Generalitat Valenciana
- ♦ Legal Advisor to the Risk Department of several international business groups
- ♦ Legal Advisor of the Espaiverd Business Group
- ♦ External lawyer in charge of the labor management of Fissa Finalidad Social SL
- ♦ Attorney at Law at López y Hernández Attorneys & Consultants
- ♦ Attorney at Law at Norvamed Asesores y Consultores
- ♦ Law Degree from the University of Alicante
- ♦ Title of Compliance Officer by Fundesem Business School
- ♦ Specialization in Labor Law by the Provincial Bar Association of Alicante



### **Ms. Marín Paniagua, Débora**

- ♦ Specialist in the Labor Law Department of Galán & Asociados
- ♦ Lawyer in the Labor Law Department of Gesad Marín
- ♦ Labor Lawyer in Javier Beltrán Abogados
- ♦ Lawyer at Ceca Magán Abogados
- ♦ Law Degree from the University of Alicante
- ♦ Postgraduate course in practical legal knowledge in the international business context
- ♦ Postgraduate degree in Labor Law and Human Resources Area
- ♦ Master's Degree in Labor and Employment Consulting by Fundesem Business School
- ♦ Master's Degree in International Advocacy from the Higher Institute of Law and Economics

09

# Impact on Your Career

Most of the students who decide to take this program find a professional improvement in a short time after its completion, demonstrating the importance and relevance of the contents taught in the daily work reality of Human Resources. In this way, we not only increase the students' knowledge of job evaluation, but also promote an increase in their transversal competencies in order to develop their potential to the fullest.





“

*Register now and don't miss the opportunity to achieve the professional improvement you deserve thanks to the advanced knowledge TECH gives you access to"*

### Are you ready to take the leap? Excellent professional development awaits you.

The Postgraduate Certificate in Job Evaluation and Salary Management brings out the best in its students, putting them in front of administrative challenges in human resources management that require the best of ingenuity and program to overcome them.

This ensures that graduates of the program are prepared for top-level management.

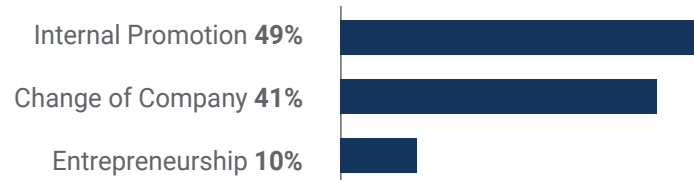
*You will significantly improve your salary and labor projection thanks to this Postgraduate Certificate.*

*This is your fast and effective professional growth path, tailored to take your skills to the highest level.*

#### Time of Change



#### Type of Change



## Salary Increase

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This program represents a salary increase of more than **65.72%** for our students.



10

# Benefits for Your Company

Today's HR managers must have a unique combination of skills and talent, with particular value placed on their ability to organize, structure and analyze jobs and their corresponding compensation. Therefore, students are not the only ones to benefit from this program, but also the companies themselves by incorporating talent and competitiveness to their most stand out ranks.



“

*This is the program that will mark a before  
and after in your professional career”*

Developing and retaining talent in companies is the best long-term investment.

01

### Growth of talent and intellectual capital

The professional will introduce the company to new concepts, strategies, and perspectives that can bring about significant changes in the organization.

---

02

### Retaining high-potential executives to avoid talent drain

This program strengthens the link between the company and the professional and opens new avenues for professional growth within the company.

03

### Building agents of change

You will be able to make decisions in times of uncertainty and crisis, helping the organization overcome obstacles.

---

04

### Increased international expansion possibilities

Thanks to this program, the company will come into contact with the main markets in the world economy.





05

### **Project Development**

The professional can work on a real project or develop new projects in the field of R & D or business development of your company.

---

06

### **Increased competitiveness**

This program will equip students with the skills to take on new challenges and drive the organization forward.

11

# Certificate

The Postgraduate Certificate in Job Evaluation and Salary guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Certificate issued by TECH Technological University.



“

*Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork"*

This **Postgraduate Certificate in Job Evaluation and Salary** contains the most complete and up-to-date program on the market.

After the student has passed the assessments, they will receive their corresponding **Postgraduate Certificate** issued by **TECH Technological University** via tracked delivery\*.

The diploma issued by **TECH Technological University** will reflect the qualification obtained in the Postgraduate Certificate, and meets the requirements commonly demanded by labor exchanges, competitive examinations, and professional career evaluation committees.

Title: **Postgraduate Certificate in Job Evaluation and Salary**

Official N° of Hours: **150 h.**



\*Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH EDUCATION will make the necessary arrangements to obtain it, at an additional cost.



## Postgraduate Certificate Job Evaluation and Salary

- » Modality: **online**
- » Duration: **6 weeks**
- » Certificate: **TECH Technological University**
- » Dedication: **16h/week**
- » Schedule: **at your own pace**
- » Exams: **online**

# Postgraduate Certificate Job Evaluation and Salary

