



### Postgraduate Certificate Employee Protection in the Company

» Modality: online

» Duration: 12 weeks

» Certificate: TECH Technological University

» Dedication: 8h/week

» Schedule: at your own pace

» Exams: online

» Target Group: University Graduates, professionals in the fields of Human Resources, Labor Relations and Psychology, who wish to delve their knowledge in this field.

Website: www.techtitute.com/us/school-of-business/postgraduate-certificate/employee-protection-company

## Index

02 03 Why Study at TECH? Why Our Program? Objectives Welcome p. 6 p. 10 p. 4 p. 14 05 06 Our Students' Profiles Methodology Structure and Content p. 18 p. 24 p. 32 80 Benefits for Your Company Certificate Impact on Your Career

p. 36

p. 40

p. 44

# 01 **Welcome**

Today, organizations and companies of all sectors and sizes are fully aware of the importance of human capital to their success. In this sense, the Human Resources expert plays a very important role because, through the specific actions they implement, they will be able to nurture the company with selection processes that attract and recruit top-level professionals who will enhance the company's development. However, once the personnel has been selected, it is necessary to establish company policies that protect them in various situations as a means of retaining talent. Being fully aware of this, TECH professionals have designed this comprehensive program that aims to provide students with the skills to design and implement employee protection plans.









### tech 08 | Why Study at TECH?

### At TECH Technological University



#### Innovation

The university offers an online learning model that balances the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"Microsoft Europe Success Story", for integrating the innovative, interactive multi-video system.



### The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...

95%

of TECH students successfully complete their studies



### Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.

+100000

+200

executives prepared each year

different nationalities



#### **Empowerment**

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

+500

collaborative agreements with leading companies



#### **Talent**

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.



### **Multicultural Context**

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.



### Why Study at TECH? | 09 tech

TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:



#### **Analysis**

TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.

TECH offers students the best online learning methodology.

of traditional and state-of-the-art methods, within the most

The university combines the Relearning methodology (the most

internationally recognized postgraduate learning methodology)

with Harvard Business School case studies. A complex balance



#### Learn with the best

In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.



### **Economy of Scale**

**Academic Excellence** 

demanding academic framework.

TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a ground-breaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.



At TECH, you will have access to the most rigorous and up-to-date case analyses in academia"





Studying this TECH program means increasing the chances of achieving professional success in senior business management.

It is a challenge that demands effort and dedication, but it opens the door to a promising future. Students will learn from the best teaching staff and with the most flexible and innovative educational methodology.



### tech 12 | Why Our Program?

This program will provide you with a multitude of professional and personal advantages, among which we highlight the following:



### A Strong Boost to Your Career

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

70% of students achieve positive career development in less than 2 years.



## Develop a strategic and global vision of the company

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional fields.

Our global vision of companies will improve your strategic vision.



### Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

You will work on more than 100 real senior management cases.



### You will take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

45% of graduates are promoted internally.



### Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

You will find a network of contacts that will be instrumental for professional development.



### Thoroughly develop business projects

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different fields in companies.

20% of our students develop their own business idea.



### Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

Improve your communication and leadership skills and enhance your career.



### You will be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified teachers from the most prestigious universities in the world: the TECH Technological University community.

We give you the opportunity to study with a team of world-renowned teachers.





### tech 16 | Objectives

TECH makes the goals of their students their own goals too. Working together to achieve them.

The Postgraduate Certificate in Employee Protection in the Company will enable students to:



Get to know the system of sources of labor law



Understand the dynamics of the social assistance system



Understand and know how to apply the legal system to solve practical cases

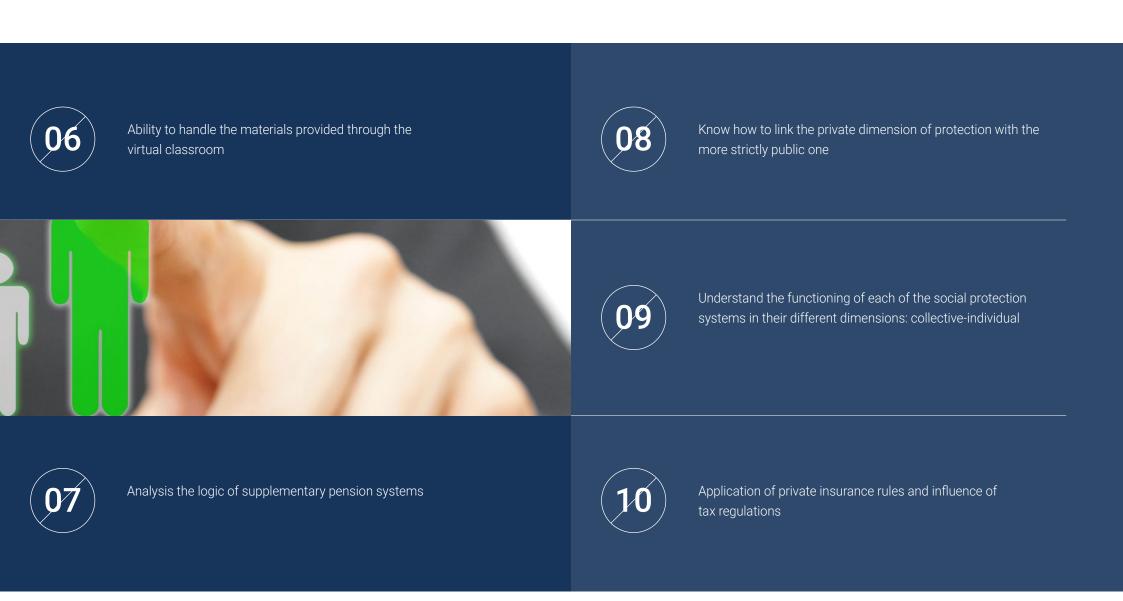




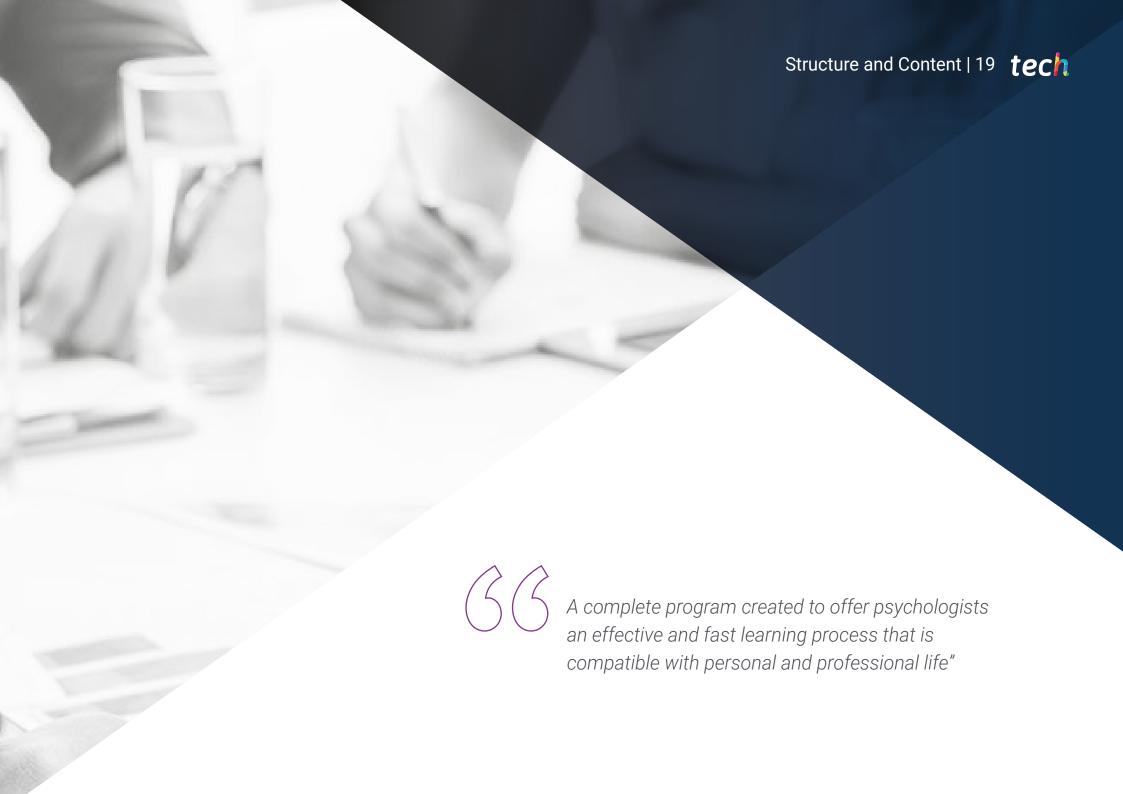
Know the essential aspects of labor law



Ability to operate computer systems







### tech 20 | Structure and Content

### Syllabus

Without a doubt, today almost everyone is aware that for an organization to be successful, the correct selection of personnel is an extremely important element. In this sense, if the right people are hired, the correct development of the tasks and duties to be covered can be promoted and, therefore, the best possible functioning of the organization will be ensured. But, once the personnel has been selected, it is vital to be able to ensure conditions that help to retain them, also fostering their feeling of belonging to the organization.

It is here where the Human Resources professional comes into play and acquires a fundamental role, since the knowledge of these plans and selection processes will be a direct asset for the development of the company.

For all these reasons, TECH professionals have designed this Diploma that will provide Human Resources professionals with the skills that will enable them to understand the functioning of each of the social protection systems in their different dimensions: collective-individual. This will allow professionals to deepen their knowledge of various social benefits such as pensions.

All this, in addition to revaluing the student's professional profile, will turn him/her into a valuable asset for companies, since companies that are incapable of adequately retaining their personnel will not achieve their objectives.

This Postgraduate Certificate is delivered over 12 weeks and is divided into 2 modules:

Module 1 Social Security

Module 2 Complementary Social Protection and Social Action in the Company



### Where, When and How is it Taught?

TECH offers the possibility of developing this Postgraduate Certificate in Employee Protection in the Company completely online. During the 12 weeks of the specialization, the student will be able to access all the contents of this program at any time, which will allow the students to self-manage their study time.

A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.

### tech 22 | Structure and Content

#### Module 1. Social Security

## 1.1. The constitutional model of social protection: the Social Security System

- 1.1.1 The Constitutional Model of Social Protection 1.1.1.1. Measures for the Protection of Social Needs
  - 1.1.1.2. Social Security 1.1.1.3. BORRAR
- 1.1.2 The Social Security System BORRAR
  1.1.2.1. Evolución de la Seguridad Social
  en España
  - 1.1.2.2. System Composition BORRAR 1.1.2.3. Acción protectora: prestaciones de la Seguridad Social BORRAR
- 1.1.3 Economic and Financial Regime of Social Security
- 1.1.4 Social Security Management

### 1.2. Persons and Contingencies Protected

- 1.2.1 Field of Application of the System
- 1.2.2 Scope of Application of the General Regime
- 1.2.3 Entrepreneur Registration
- 1.2.4 Employee Affiliation 1.2.4.1. Employee Terminations and Cancellations
  - 1.2.4.2. Discharge Classes
  - 1.2.4.2. The Special Agreement as a Situation Assimilated to Registration
  - 1.2.4.2. Effects of Registration, Cancellation and Communication of Employee Data
- 1.2.5 Effects of Improper Acts

### 1.3. Persons and Contingencies Protected II

- 1.3.1 Protected Situations
- 1.3.2 Occupational Accidents and Occupational Diseases
- 1.3.3 The Protective Action of the Social Security System
- 1.3.4 General Requirements for Entitlement to Contributory Benefits
- 1.3.5 Liability for benefits
- 1.3.6 Automated Performance

#### 1.4. Management and Financing part I

- 1.4.1 Social Security Management 1.4.1.1. Management Entities
- 1.4.2 Common Services
- 1.4.3 Collaboration in Management

#### 1.5. Management and Financing part II

- 1.5.1 Economic and Financial Regime of Social Security
- 1.5.2 General Social Security Resources
- 1.5.3 Social Security Contributions 1.5.3.1. Contribution Bases and Rates
- 1.5.4 Collections

### 1.6. Economic Benefits: Subsidies and Pensions I

- 1.6.1 Introduction
- 1.6.2 Temporary Disability
- 1.6.3 Maternity
- 1.6.4 Parenting
- 1.6.5 Risk during Pregnancy and breastfeeding
- 1.6.6 Care of Children Affected by Cancer or Other Serious Illness
- 1.6.7 Unemployment

### 1.7. Economic Benefits: Subsidies and Pensions II

- 1.7.1 Introduction
- 1.7.2 Contributory Benefits
  - 1.7.2.1. Permanent Disability
  - 1.7.2.2. Retirement
  - 1.7.2.3. Death and Survival
- 1.7.3 Non-contributory Benefits 1.7.3.1. Disability
  - 1.7.0.1. Disability
  - 1.7.3.2. Retirement
- 1.7.4 Family Benefits

### 1.8. The Health System. Portfolio of Services and Medicines

- 1.8.1 The Health System and Social Security
- 1.8.2 Evolution of the Right to Health Protection
- 1.8.3 National Health System. BORRAR
- 1.8.4 Common Portfolio of Services of the National Health System BORRAR
- 1.8.5 Competencies of the State and the Autonomous Communities in the Area of Health Care. BORRAR
- 1.8.6 Medicines and Pharmaceutical Benefits
- 1.8.7 Insureds and Beneficiaries of the Right to Health Care
- 1.8.8 Benefit Management

#### 1.9. The Social Assistance System

- 1.9.1 Delimitation of the Concept: Social Assistance
- 1.9.2 Internal Social Security Social Assistance
- 1.9.3 Social Assistance outside the Social Security System
- 1.9.4 Social Services
- 1.9.5 The System for Autonomy and Dependency Care

### 1.10. Pension Plans and Funds: Mutual Benefit Societies.

- 1.10.1 Introduction
- 1.10.2 Voluntary Improvements
- 1.10.3. Mutual Social Security Mutual Benefit Societies: pension plans and funds

2.1.	Social Protection Policies	2.2.	Theories of Social Action	2.3.	Corporate Social Action	2.4.	Social Action Plans
2.1.1	Social Policy in the Social Welfare System	2.2.1	Social Action in Sociological Theory	2.3.1	Concept and Characteristics of Social	2.4.1	Organizational Culture and Social Action
2.1.2	Types of Social Policies according to Administrative Designs	2.2.2	Weber's Theory of Social Action Sociology within Social Action	2.3.2	Benefits Loans and Advances	2.4.2	Strategies Internal and External Spheres of Action
2.1.3	Social Policy vs. Social Work			2.3.3	Labor Commissaries	2.4.3	Design and Planning of Social Action in
				2.3.4	Soup Kitchens and Indirect Formulas Collective Transportation Service		the Company
				2.3.6	Childcare and Other Occupational Benefits		
2.5.	The Social Dimension in the	2.6.	Complementary Social Protection	2.7.	Employer's Social Protection	2.8.	Voluntary Social Welfare
	Company		in the company	2.7.1	The Role of the Employer in Social Protection	2.8.1	Concept and Characteristics of Voluntary
2.5.1	The Company and its Environment: Social	2.6.1	Constitutional Framework (Art. 41 Spanish	2.7.2	Systems Mutuals and Social Security	2.8.2	Improvements Legislative Origins
2.5.2	Analysis Socially Based Information in the Enterprise	2.6.2	Constitution) BORRAR Complementary Social Protection	2.7.2	Improvements Managed through	2.8.3	
2.5.3	Evaluation of Corporate Social Action	2.0.2	Mechanisms of Voluntary Origin		Instruments External to Company Assets:	2.8.4	
	Strategies	2.6.3	Supplementary Social Security Benefits and their Relationship with Social Security		Pensions		
2.9.	Collective Social Security	2.10.	Pension Funds and Plans BORRAR				
2.9.1	Concept, Types and List of Protective Benefits		Regime and Legal Configuration Legal and Financial Regime				
2.9.2	Protective Action Chart	2.10.3	Legal Regime				
2.9.3	Revaluation and Minimum Supplements	2.10.4	Infringements and Penalties				



This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: *Relearning*.

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the *New England Journal of Medicine* have considered it to be one of the most effective.





### tech 26 | Methodology

## TECH Business School uses the Case Study to contextualize all content

Our program offers a revolutionary approach to developing skills and knowledge. Our goal is to strengthen skills in a changing, competitive, and highly demanding environment.





This program prepares you to face business challenges in uncertain environments and achieve business success.



Our program prepares you to face new challenges in uncertain environments and achieve success in your career.

### A learning method that is different and innovative

This TECH program is an intensive educational program, created from scratch to present executives with challenges and business decisions at the highest level, whether at the national or international level. This methodology promotes personal and professional growth, representing a significant step towards success. The case method, a technique that lays the foundation for this content, ensures that the most current economic, social and business reality is taken into account.



You will learn, through collaborative activities and real cases, how to solve complex situations in real business environments"

The case method has been the most widely used learning system among the world's leading business schools for as long as they have existed. The case method was developed in 1912 so that law students would not only learn the law based on theoretical content. It consisted of presenting students with real-life, complex situations for them to make informed decisions and value judgments on how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

What should a professional do in a given situation? This is the question we face in the case method, an action-oriented learning method. Throughout the program, the studies will be presented with multiple real cases. They must integrate all their knowledge, research, argue and defend their ideas and decisions.

### tech 28 | Methodology

### Relearning Methodology

TECH effectively combines the Case Study methodology with a 100% online learning system based on repetition, which combines different teaching elements in each lesson.

We enhance the Case Study with the best 100% online teaching method: Relearning.

Our online system will allow you to organize your time and learning pace, adapting it to your schedule. You will be able to access the contents from any device with an internet connection.

At TECH you will learn using a cutting-edge methodology designed to train the executives of the future. This method, at the forefront of international teaching, is called Relearning.

Our online business school is the only one in the world licensed to incorporate this successful method. In 2019, we managed to improve our students' overall satisfaction levels (teaching quality, quality of materials, course structure, objectives...) based on the best online university indicators.



### Methodology | 29 tech

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically. With this methodology we have trained more than 650,000 university graduates with unprecedented success in fields as diverse as biochemistry, genetics, surgery, international law, management skills, sports science, philosophy, law, engineering, journalism, history, markets, and financial instruments. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.

From the latest scientific evidence in the field of neuroscience, not only do we know how to organize information, ideas, images and memories, but we know that the place and context where we have learned something is fundamental for us to be able to remember it and store it in the hippocampus, to retain it in our long-term memory.

In this way, and in what is called neurocognitive context-dependent e-learning, the different elements in our program are connected to the context where the individual carries out their professional activity.

This program offers the best educational material, prepared with professionals in mind:



#### **Study Material**

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



#### Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



#### **Management Skills Exercises**

They will carry out activities to develop specific executive competencies in each thematic area. Practices and dynamics to acquire and develop the skills and abilities that a high-level manager needs to develop in the context of the globalization we live in.



#### **Additional Reading**

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





Students will complete a selection of the best case studies chosen specifically for this program. Cases that are presented, analyzed, and supervised by the best senior management specialists in the world.



#### **Interactive Summaries**

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.



This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".

#### **Testing & Retesting**

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We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.

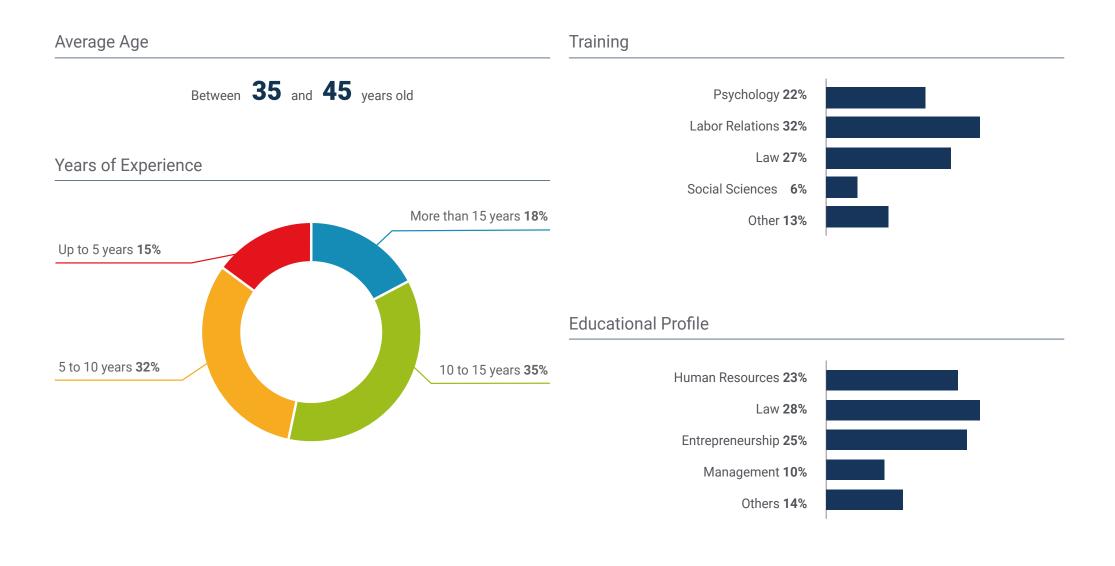


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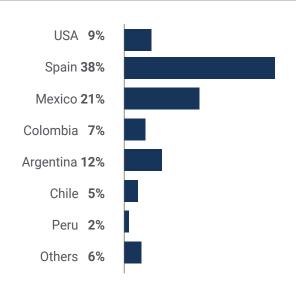




### tech 34 | Our Students' Profiles



### **Geographical Distribution**





## **Luis Martínez**

#### **HR Assistant Resources**

"This Postgraduate Certificate in Employee Protection in the Company has given me the tools to face the labor world with more self-confidence. Thanks to this program I got my first job in Human Resources and I will definitely continue to choose TECH for my next qualifications"





#### Are you ready to take the leap? Excellent professional development awaits you.

Our students will be they can to drastically advance their careers with this training program, although there is no doubt that in order to do so, they will have to make an investment in different areas, economic, professional and personal.

However, the goal is to improve in your professional life and, to do so, it is necessary to fight.

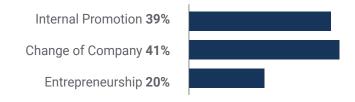
Thanks to this program you will receive a large number of job offers with which you will be able to start your professional growth.

The completion of the Postgraduate Certificate in Employee Protection in the Company will allow you to advance in your profession.

#### Time of Change



#### Type of change



### Salary increase

This program represents a salary increase of more than 25.22% for our students

\$34,500

A salary increase of

25.22%

\$43,200





# tech 42 | Benefits for Your Company

Developing and retaining talent in companies is the best long-term investment.



#### Growth of talent and intellectual capital

The professional will introduce the company to new concepts, strategies, and perspectives that can bring about significant changes in the organization.



# Retaining high-potential executives to avoid talent drain

This program strengthens the link between the company and the professional and opens new avenues for professional growth within the company.



#### Building agents of change

You will be able to make decisions in times of uncertainty and crisis, helping the organization overcome obstacles.



#### Increased international expansion possibilities

Thanks to this program, the company will come into contact with the main markets in the world economy.





## Project Development

The professional can work on a real project or develop new projects in the field of R & D or business development of your company.



#### Increased competitiveness

This program will equip students with the skills to take on new challenges and drive the organization forward.







## tech 46 | Certificate

This **Postgraduate Certificate in Employee Protection in the Company** contains the most complete and up-to-date program on the market.

After the student has passed the assessments, they will receive their corresponding **Postgraduate Certificate** issued by **TECH Technological University** via tracked delivery\*.

The diploma issued by **TECH Technological University** will reflect the qualification obtained in the Postgraduate Certificate, and meets the requirements commonly demanded by labor exchanges, competitive examinations, and professional career evaluation committees.

Title: Postgraduate Certificate in Employee Protection in the Company Official N° of hours: 300 h.



<sup>\*</sup>Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH EDUCATION will make the necessary arrangements to obtain it, at an additional cost.



# Postgraduate Certificate Employee Protection in the Company

» Modality: online

» Duration: 12 weeks

» Certificate: TECH Technological University

» Dedication: 8h/week

» Schedule: at your own pace

» Exams: online

