

# Internship Program

## Career Guidance

Association for Teacher  
Education in Europe



**tech** global  
university



Internship Program  
Career Guidance

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# 01

## Introduction to the Program

The choice of a career path has become an increasingly complex process due to the multitude of academic and professional options, as well as the social pressure to make the right decisions at an early age. According to the United Nations Educational, Scientific and Cultural Organization, 40% of young people express doubts about their professional future even after starting higher education. In this context, this Internship Program in Career Guidance from TECH emerges. With a practical methodology, it includes a 3-week on-site experience at a sector institution, where self-awareness dynamics, exploration of work environments, and competency analysis are applied.

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*A comprehensive and 100% online program, exclusive to TECH, with an international perspective backed by our membership in the Association for Teacher Education in Europe”*







In an increasingly dynamic work environment, making sound decisions regarding one's professional future requires more than just intuition. In fact, Career Guidance has become a key tool for aligning personal interests with the real demands of the job market. Thanks to it, it is possible to identify skills, explore alternatives, and project career paths with greater clarity.

Aware of this need, TECH presents an innovative university program that includes an intensive practical experience of 120 hours, distributed over 3 weeks of applied work. Therefore, this experience has been designed for professionals to acquire key competencies that will position them competitively in highly technologized environments.

During this experience, a specialized tutor will guide each stage of the practical process. Moreover, their support will ensure that the experience is personalized and focused on achieving concrete results. In addition, the institution where this immersion takes place is a leader in technological innovation and adapts its dynamics to the needs of the sector to which the university program is directed. Thanks to this synergy, real-time knowledge transfer will be facilitated, critical reflection on professional practice will be promoted, and direct links with cutting-edge productive environments will be strengthened.

Furthermore, thanks to TECH's membership in the **Association for Teacher Education in Europe (ATEE)**, professionals will have access to specialized academic journals and discounts on publications. They will also be able to attend webinars or conferences at no cost and receive linguistic support. Additionally, they will be included in the ATEE consultancy database, thereby expanding their professional network and gaining access to new opportunities.

# 02

## Why Study at TECH?

TECH is the world's largest online university. With an impressive catalog of more than 14,000 university programs, available in 11 languages, it is positioned as a leader in employability, with a 99% job placement rate. In addition, it has a huge faculty of more than 6,000 professors of the highest international prestige.

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*TECH combines Relearning and the Case Method in all its university programs to guarantee excellent theoretical and practical learning by studying when you want and from wherever you want”*





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*Study at the largest online university in the world and ensure your professional success. The future begins at TECH”*

### The world's best online university, according to FORBES

The prestigious Forbes magazine, specialized in business and finance, has highlighted TECH as "the best online university in the world" This is what they have recently stated in an article in their digital edition in which they echo the success story of this institution, "thanks to the academic offer it provides, the selection of its teaching staff, and an innovative learning method oriented to form the professionals of the future".

### The best top international faculty

TECH's faculty is made up of more than 6,000 professors of the highest international prestige. Professors, researchers and top executives of multinational companies, including Isaiah Covington, performance coach of the Boston Celtics; Magda Romanska, principal investigator at Harvard MetaLAB; Ignacio Wistumba, chairman of the department of translational molecular pathology at MD Anderson Cancer Center; and D.W. Pine, creative director of TIME magazine, among others.

### The world's largest online university

TECH is the world's largest online university. We are the largest educational institution, with the best and widest digital educational catalog, one hundred percent online and covering most areas of knowledge. We offer the largest selection of our own degrees and accredited online undergraduate and postgraduate degrees. In total, more than 14,000 university programs, in ten different languages, making us the largest educational institution in the world.



### The most complete syllabuses on the university scene

TECH offers the most complete syllabuses on the university scene, with programs that cover fundamental concepts and, at the same time, the main scientific advances in their specific scientific areas. In addition, these programs are continuously updated to guarantee students the academic vanguard and the most demanded professional skills. and the most in-demand professional competencies. In this way, the university's qualifications provide its graduates with a significant advantage to propel their careers to success.

### A unique learning method

TECH is the first university to use Relearning in all its programs. This is the best online learning methodology, accredited with international teaching quality certifications, provided by prestigious educational agencies. In addition, this innovative academic model is complemented by the "Case Method", thereby configuring a unique online teaching strategy. Innovative teaching resources are also implemented, including detailed videos, infographics and interactive summaries.



**The official online university of the NBA**

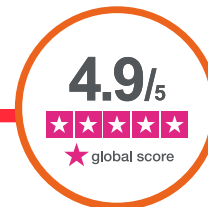
TECH is the official online university of the NBA. Thanks to our agreement with the biggest league in basketball, we offer our students exclusive university programs, as well as a wide variety of educational resources focused on the business of the league and other areas of the sports industry. Each program is made up of a uniquely designed syllabus and features exceptional guest hosts: professionals with a distinguished sports background who will offer their expertise on the most relevant topics.

**Leaders in employability**

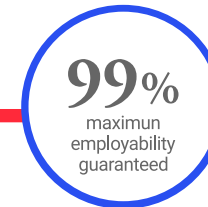
TECH has become the leading university in employability. Ninety-nine percent of its students obtain jobs in the academic field they have studied within one year of completing any of the university's programs. A similar number achieve immediate career enhancement. All this thanks to a study methodology that bases its effectiveness on the acquisition of practical skills, which are absolutely necessary for professional development.

**Google Premier Partner**

The American technology giant has awarded TECH the Google Premier Partner badge. This award, which is only available to 3% of the world's companies, highlights the efficient, flexible and tailored experience that this university provides to students. The recognition not only accredits the maximum rigor, performance and investment in TECH's digital infrastructures, but also places this university as one of the world's leading technology companies.

**The top-rated university by its students**

Students have positioned TECH as the world's top-rated university on the main review websites, with a highest rating of 4.9 out of 5, obtained from more than 1,000 reviews. These results consolidate TECH as the benchmark university institution at an international level, reflecting the excellence and positive impact of its educational model.



# 03

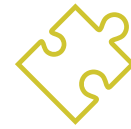
## Teaching Objectives

This university program from TECH Global University aims to strengthen professional practice in the field of Career Guidance by developing skills and knowledge that address the current challenges in the support processes. Throughout the practical journey, professionals will deepen their understanding of resources that will enable them to facilitate the discovery of talents, identifying individual skills, interests, and motivations with greater precision. Moreover, the relationship between personality and occupational profiles will be explored to develop more tailored and effective guidance. Thanks to a practical approach, the acquisition of tools applicable in various educational and work environments will be promoted, with interventions adapted to the specifics of each individual.

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*The competencies you will develop throughout the university program will be key to your future professional success as a leader in the field of Career Guidance”*





## General Objectives

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- ♦ Understand the theoretical foundations that support Career Guidance
- ♦ Identify effective organizational models to implement guidance processes in educational centers
- ♦ Gain knowledge of international approaches and practices in the field of professional guidance
- ♦ Enhance emotional intelligence as a key tool in vocational support
- ♦ Develop specific competencies for solid professional intervention in guidance
- ♦ Promote self-awareness as the foundation for making career decisions
- ♦ Apply information-seeking strategies to guide occupational choice processes
- ♦ Recognize the value of guidance in Vocational Education and Training (VET) as a pathway to personal and professional development
- ♦ Promote inclusive guidance practices that respond to diverse career paths
- ♦ Integrate the use of digital technologies in academic and professional guidance processes





## Specific Objectives

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- ♦ Recognize the historical evolution and main theoretical approaches of Career Guidance
- ♦ Identify the main organizational models of guidance across different educational stages
- ♦ Distinguish the characteristics of guidance services within, outside, or in combination with educational institutions
- ♦ Explore the conceptual foundations of emotional intelligence and its relevance in educational and vocational contexts
- ♦ Apply collaborative work tools in Career Guidance contexts
- ♦ Understand the influence of aptitudes, motivations, and personality on professional choice
- ♦ Promote the development of skills for active and critical searching for relevant information in vocational contexts
- ♦ Recognize the role of the Training and Career Guidance modules and Business and Entrepreneurial Initiative in career guidance
- ♦ Apply guidance tools adapted to individuals with specific needs
- ♦ Explore innovative experiences and projects that integrate ICT into educational guidance





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*Stay up to date on effective strategies to address complex cases in guidance processes, linking interests, abilities, and educational pathways”*



# 04

## Internship

The practical component of this university program in Career Guidance consists of an intensive 3-week stay at a specialized institution, with full-day sessions from Monday to Friday, under the direct supervision of a tutor experienced in the field. This experience is designed for professionals to intervene in real-life guidance situations, collaborating actively with sector specialists and applying their knowledge in specific contexts.

During this phase, activities will focus on strengthening key competencies for vocational support, such as identifying interests, analyzing career paths, linking with professional profiles, and supporting decision-making processes. Additionally, it will promote a comprehensive understanding of the personal, social, and contextual factors that influence academic and career choices.

Thanks to this practical environment, the university program provides a strategic opportunity to consolidate a strong professional profile in the field of guidance. Direct intervention, contact with real cases, and specialized supervision will allow the development of updated resources and approaches to act effectively in educational centers, guidance services, or spaces requiring vocational support tailored to the specific needs of each individual.

The practical component will involve active student participation, performing activities and procedures in each area of competence (learning to learn and learning to do), with support and guidance from professors and fellow trainees to facilitate teamwork and multidisciplinary integration as transversal competencies for the practice of Career Guidance (learning to be and learning to relate).







The procedures described below will form the basis of the practical part of the training, and their implementation will be subject to the center's own availability and workload, the proposed activities being the following:

Module	Practical Activity
<b>Conceptual Exploration of Career Guidance</b>	Analyze the historical evolution of Career Guidance, recognizing its various stages and the impact of each on the current configuration of the field
	Compare the theoretical approaches and explanatory models of Career Guidance, identifying their psychological, social, and pedagogical foundations
	Identify the areas of action and intervention levels in Professional Guidance, considering the various models applicable in educational and workplace contexts
	Examine the role of Career Guidance at the secondary and high school educational levels, paying attention to educational pathways, the role of the counselor, and the influence of family
<b>Organizational Strategies for Implementing Guidance Services in Educational Centers</b>	Analyze the organizational structures that shape the operation of guidance at different levels within the education system
	Design intervention strategies for guidance services in schools, integrating a systemic approach and the principles of Career Guidance
	Assess the role of the counselor within the organizational culture of the educational center, considering their functions, positioning, and collaborative relationships
	Integrate academic and career guidance into institutional documents of the educational center, particularly in an educational project and the academic and professional guidance plan
<b>Emotional Management Techniques in Professional Guidance Contexts</b>	Explore the theoretical foundations of emotional intelligence and its application in educational and guidance contexts
	Recognize one's own and others' emotions as a starting point for developing self-awareness and self-regulation
	Apply strategies of empathy, leadership, and emotional regulation in professional guidance scenarios
	Develop essential social skills to establish positive relationships in educational and vocational contexts
<b>Strategies to Consolidate Key Skills in Academic and Career Guidance Processes</b>	Explore the employability model and its key components to design a professional roadmap aligned with the current context
	Identify essential personal and professional competencies to address the labor challenges of the 21st century
	Apply principles of collaborative work through group dynamics aimed at fostering empathy, trust, and self-organization
	Develop a team project integrating management methodologies and tools for effective communication

# 05

## Internship Centers

Below are some of the internship centers selected by TECH for this university program. However, if none of them meet your expectations or needs, TECH is committed to facilitating the formalization of an agreement with an entity that aligns with your preferences, ensuring a fully personalized experience.

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*Only TECH offers an exclusive space to develop your professional growth and put your knowledge into practice in an institution that aligns with your expectations”*







The student will be able to do this program at the following centers:



**Education**

**CentrosD2**

Country	City
Spain	Melilla

Address: C/ Explorador Badia, 16. 52002, Melilla, Melilla

Specialized in providing support classes for all levels

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**Related internship programs:**

- Career Guidance



# 06

## General Conditions

### Civil Liability Insurance

The university's main concern is to guarantee the safety of the interns, other collaborating professionals involved in the internship process at the center. Among the measures dedicated to achieve this is the response to any incident that may occur during the entire teaching-learning process.

To this end, the university commits to purchasing a civil liability insurance policy to cover any eventuality that may arise during the stay at the internship center.

This liability policy for interns will have broad coverage and will be taken out prior to the start of the Internship Program period. That way professionals will not have to worry in case of having to face an unexpected situation and will be covered until the end of the internship program at the center.



## General Conditions of the Internship Program

The general terms and conditions of the internship agreement for the program are as follows:

**1. TUTOR:** During the Internship Program, students will be assigned two tutors who will accompany them throughout the process, answering any doubts and questions that may arise. On the one hand, there will be a professional tutor belonging to the internship center who will have the purpose of guiding and supporting the student at all times. On the other hand, they will also be assigned an academic tutor, whose mission will be to coordinate and help the students during the whole process, solving doubts and facilitating everything they may need. In this way, the student will be accompanied and will be able to discuss any doubts that may arise, both clinical and academic.

**2. DURATION:** The internship program will have a duration of three continuous weeks, in 8-hour days, 5 days a week. The days of attendance and the schedule will be the responsibility of the center and the professional will be informed well in advance so that they can make the appropriate arrangements.

**3. ABSENCE:** If the student does not show up on the start date of the Internship Program, they will lose the right to it, without the possibility of reimbursement or change of dates. Absence for more than two days from the internship, without justification or a medical reason, will result in the professional's withdrawal from the internship, therefore, automatic termination of the internship. Any problems that may arise during the course of the internship must be urgently reported to the academic tutor.

**4. CERTIFICATION:** Professionals who pass the Internship Program will receive a certificate accrediting their stay at the center.

**5. EMPLOYMENT RELATIONSHIP:** The Internship Program shall not constitute an employment relationship of any kind.

**6. PRIOR EDUCATION** Some centers may require a certificate of prior education for the Internship Program. In these cases, it will be necessary to submit it to the TECH internship department so that the assignment of the chosen center can be confirmed.

**7. DOES NOT INCLUDE:** The Internship Program will not include any element not described in the present conditions. Therefore, it does not include accommodation, transportation to the city where the internship takes place, visas or any other items not listed.

However, students may consult with their academic tutor for any questions or recommendations in this regard. The academic tutor will provide the student with all the necessary information to facilitate the procedures in any case.

# 07 Certificate

This private qualification will allow you to obtain a diploma for the **Internship Program in Career Guidance** endorsed by TECH Global University, the world's largest online university.

**TECH Global University**, is an official European University publicly recognized by the Government of Andorra ([official bulletin](#)). Andorra is part of the European Higher Education Area (EHEA) since 2003. The EHEA is an initiative promoted by the European Union that aims to organize the international training framework and harmonize the higher education systems of the member countries of this space. The project promotes common values, the implementation of collaborative tools and strengthening its quality assurance mechanisms to enhance collaboration and mobility among students, researchers and academics.

This private qualification from **TECH Global University** is a European continuing education and professional development program that guarantees the acquisition of competencies in its area of expertise, providing significant curricular value to the student who successfully completes the program.

TECH is a member of the prestigious **Association for Teacher Education in Europe (ATEE)**, the leading international association dedicated to teacher training. This partnership highlights its commitment to academic advancement and quality.

TECH is a member of:



Title: **Hybrid Professional Master's Degree in Career Guidance**

Duration: **3 weeks**

Attendance: **Monday to Friday, 8-hour consecutive shifts**

Credits: **4 ECTS**





futuro  
salud confianza personas  
educación información tutores  
garantía acreditación enseñanza  
instituciones tecnología aprendizaje  
comunidad compromiso  
atención personalizada innovación  
conocimiento presente calidad  
desarrollo web formación  
aula virtual idiomas

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## Career Guidance

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