

Postgraduate Certificate Google GSuite for Education





Postgraduate Certificate Google GSuite for Education

- » Modality: online
- » Duration: 6 weeks
- » Certificate: TECH Global University
- » Accreditation: 6 ECTS
- » Schedule: at your own pace
- » Exams: online

www.techtute.com/us/education/postgraduate-certificate/google-gsuite-education

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01

Introduction

Technology is making more and more inroads into our lives, and education is no stranger to such progress, hence the importance of knowing the latest advances in this regard to learn how to take advantage of it in the field of teaching.

A blurred, light blue background featuring the Google logo in its characteristic multi-colored font. The logo is partially visible, showing the letters 'G', 'O', and 'O'.A blurred, light blue background with faint, illegible text. The text appears to be a search result or a snippet of information, possibly related to the Google logo above it.



oogle
France

“

This Postgraduate Certificate in Google GSuite for Education will instill a sense of confidence in your professional performance, helping you grow both personally and professionally”

An essential complement for those looking to enter the world of digital education, learning the unique aspects of teaching and applying technological tools in the classroom.

In this Postgraduate Certificate, you will receive a practical and comprehensive overview of Google GSuite for Education, starting with the most basic tools and advancing to the development of digital teaching skills.

This program goes beyond traditional theoretical programs focused on physical classrooms, which don't delve into the use of technology in the educational context, while also emphasizing the role of teaching innovation.

This perspective helps to better understand how technology works at different educational levels, offering professionals various options for applying it to their job, according to their interests.

The Postgraduate Certificate addresses the necessary studies to specialize in Google GSuite for Education for those wanting to enter the teaching world. All of this is offered from a practical perspective, with a focus on the most innovative aspects in this area.

Students of this program will gain knowledge of teaching both theoretically and practically, enabling them to perform well in their current or future roles.

This gives them a qualitative advantage over other professionals in the sector, facilitating their integration into or promotion within the job market with extensive theoretical and practical knowledge that will enhance their daily work skills.

Additionally, students will be guided by a faculty of highly experienced and prestigious educators. Among them, an internationally renowned expert will lead an intensive Masterclass on the most disruptive technological innovations in the field of education.

This **Postgraduate Certificate in Google GSuite for Education** contains the most complete and up-to-date educational program on the market. Its most notable features are:

- ♦ Development of over 75 practical case studies presented by experts in Google GSuite for Education
- ♦ The graphic, schematic, and practical contents with which they are created provide scientific and practical information on the disciplines that are essential for professional practice
- ♦ Latest updates on Google GSuite for Education
- ♦ It contains practical exercises where the process of self-evaluation can be carried out to improve learning.
- ♦ An algorithm-based interactive learning system for decision-making in the situations students are posited
- ♦ With a special emphasis on evidence-based methodologies in Google GSuite for Education.
- ♦ All of this will be complemented by theoretical lessons, questions to the expert, debate forums on controversial topics, and individual reflection assignments.
- ♦ Content that is accessible from any fixed or portable device with an Internet connection



An renowned international expert participates in this program, delivering an advanced Masterclass on the advantages and limitations of distance education"

“

This Postgraduate Certificate is the best investment you can make when selecting an update program for two reasons: in addition to updating your knowledge in Google GSuite for Education, you will receive a university qualification from TECH Global University”

The program’s teaching staff includes professionals from the sector who contribute their work experience to this specializing program, as well as renowned specialists from leading societies and prestigious universities.

The multimedia content, developed with the latest educational technology, will provide professionals with situated and contextual learning, i.e., a simulated environment that will provide immersive specialization, designed for specializing oneself in real situations.

This program is designed around Problem-Based Learning, whereby the professional must try to solve the different professional practice situations that arise during the course. For this purpose, students will be assisted by an innovative interactive video system created by renowned experts.

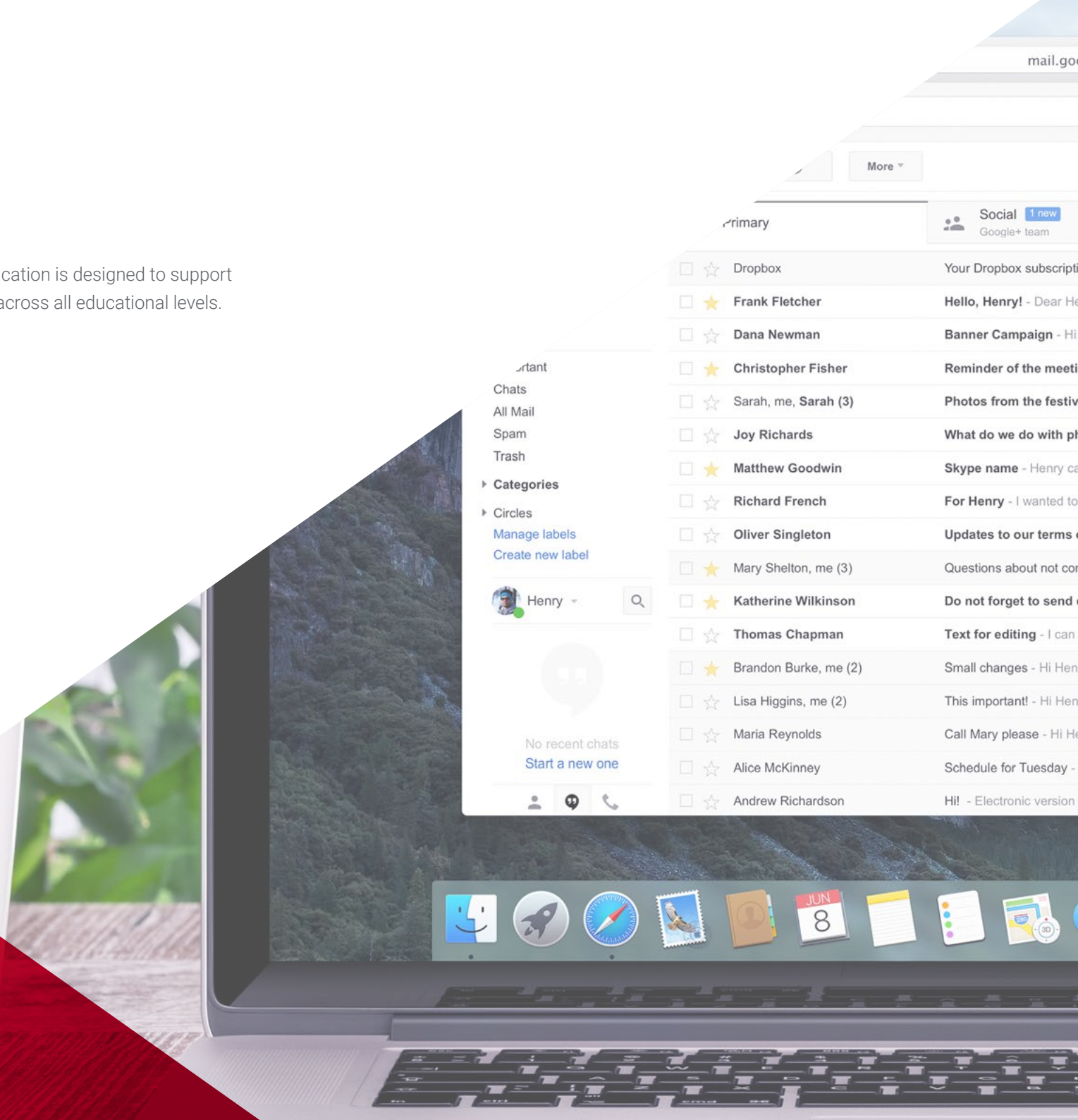
Increase your decision-making confidence by updating your knowledge through this Postgraduate Certificate.

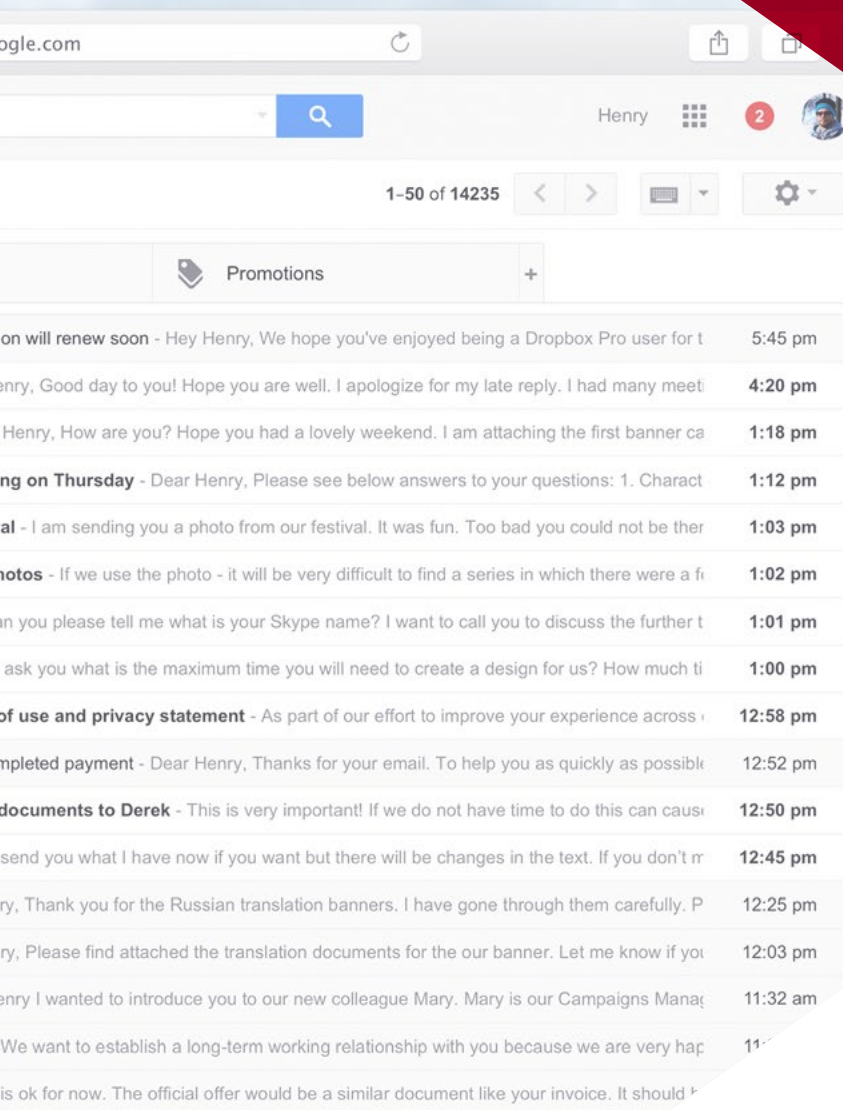
Take the opportunity to learn about the latest advances in Google GSuite for Education and improve the training of your students.



02 Objectives

The Postgraduate Certificate in Google GSuite for Education is designed to support professionals working with children and adolescents across all educational levels.





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This Postgraduate Certificate is aimed at helping you update your knowledge of Google GSuite for Education, using the latest educational technology to contribute with quality and security to the decision-making process and monitoring of your students”



General Objectives

- ♦ Introduce the student to the world of teaching, from a broad perspective, equipping them for future work
- ♦ Learn about new tools and technologies applied to teaching
- ♦ Explore digital competencies in depth
- ♦ Show the different options and ways of working for teachers in their role
- ♦ Promote the acquisition of communication skills and knowledge transmission abilities
- ♦ Encourage continuous training of students and interest in teaching innovation





Specific Objectives

- Describe and learn about the tools provided by this platform
- Watch live classes
- Interact through chats between teachers and students to resolve problems and doubts



Take the opportunity to stay up to date with the latest developments in Google GSuite for Education"

03

Course Management

The program includes renowned specialists in Google GSuite for Education in its faculty, who contribute their professional experience to this training. In addition, other highly regarded specialists have participated in the design and development of the program, providing an interdisciplinary approach.





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Learn from leading professionals about the latest advancements in procedures within the field of Google GSuite for Education”

International Guest Director

Dr. Dr. Stephanie Doscher is an internationally renowned educational leader, recognized for her influence in the field of **global learning** and **comprehensive internationalization**. As **Director** of the Office of Collaborative Online International Learning (COIL) at Florida International University (FIU), she has forged a pioneering path in creating inclusive and accessible educational strategies for all students.

With a focus on leadership and organizational change, Dr. Doscher is recognized for her ability to facilitate meaningful transformations in educational settings. In addition, her emphasis on connection, collaboration, communication, and continuous improvement underscores her commitment to **educational excellence** and her vision of **accessible global learning for all students**.

Doscher's research interests encompass **teaching and assessment strategies for global learning**, as well as the **convergence between global learning, comprehensive internationalization, social innovation, and inclusive excellence**. Her recent work focuses on the **relationship between diversity and knowledge production through the COIL virtual exchange**.

In fact, she has a prolific academic output, with multiple articles in renowned journals such as the Journal of International Students, EAIE Forum, and the International Association of Universities' Handbook of Internationalization of Higher Education. She has also participated in presentations at various international conferences and workshops, enriching the academic dialogue on **global education**.

Likewise, her contributions as co-author of works such as *"The Guide to COIL Virtual Exchange"* and *"Making Global Learning Universal: Promoting Inclusion and Success for All Students,"* have consolidated her position as a leading expert in the global education arena. Both manuals have served to engage university students in collaborative global learning problem solving. **Not to mention her prominent role as host of the podcast "Making Global Learning Universal"**.



Dr. Doscher, Stephanie

- ♦ Director of Office of Collaborative Online International Learning (COIL), FIU, Miami, United States United States
- ♦ Global Learning Specialist
- ♦ Ph.D. in Educational Administration and Supervision from FIU
- ♦ Master's Degree in High School Education from Western Washington University
- ♦ Member of: Center for Leadership en FIU, Association of American Colleges and Universities (AAC&U), American Evaluation Association (AEA), American International Education Association (AIEA), Comparative and International Education Society (CIES) European International Education Association (EAIE), Florida Consortium for International Education (FCIE), NAFSA: Association of International Educators, Professional and Organizational Development Network (POD)
- ♦ Featured Awards: Institute for International Education's Andrew Heiskell Award for Campus Internationalization (2016), APLU Gold Award for Institutional Award for Global Learning, Research, and Engagement (2019), NAFSA Senator Paul Simon Award for Campus Internationalization (2021)



Thanks to TECH, you will be able to learn with the best professionals in the world"

Management



Mr. Gris Ramos, Alejandro

- ♦ Technical Engineer in Computer Management
- ♦ CEO & Founder from Club de Talentos
- ♦ CEO Persatrace, Online Marketing Agency
- ♦ Business Development Director at Alenda Golf
- ♦ Director of the PI Study Center
- ♦ Director of Web Application Engineering Department at Brilogic
- ♦ Web programmer at Grupo Ibergest
- ♦ Software/web programmer at Reebok Spain
- ♦ Technical Engineer in Computer Management
- ♦ Master's Degree in Digital Teaching and Learning, TECH Global University
- ♦ Master's Degree in High Abilities and Inclusive Education
- ♦ Master's Degree in E-Commerce
- ♦ Specialist in the latest technologies applied to teaching, digital marketing, web application development and Internet business.

Faculty

Mr. Albiol Martín, Antonio

- ♦ ICT Coordinator at JABY School
- ♦ Head of the Department of Spanish Language and Humanities
- ♦ Professor of Spanish Language and Literature
- ♦ Bachelor's Degree in Philosophy from the Complutense University of Madrid
- ♦ Master's Degree in Literary Studies. Complutense University of Madrid
- ♦ Master's Degree in Education and ICT, Specialty in E-Learning. Open University of Catalonia

Mr. Azorín López, Miguel Ángel

- ♦ Teacher specialized from Physical Education Primary
- ♦ Primary School Teacher at Colegio Padre Dehon. Novelda, Spain
- ♦ Creator of the Flipped Primary App
- ♦ Collaborating teacher at Ineverycrea
- ♦ Genially Ambassador
- ♦ Google Trainer
- ♦ Edpuzzle Coach
- ♦ Teaching Degree with Specialization in Physical Education from the University of Alicante
- ♦ Expert in Flipped Classroom, Level I Flipped Learning and Level I Instructor Flipped Learning
- ♦ Candidato Top 100 Flipped Learning Profesores del mundo

Mr. Cabezuelo Dobaré, Álvaro

- ♦ Psychologist expert in Digital Identity
- ♦ Teacher of Graphic Design, Digital Marketing and Social Networks at Escuela Arte Granada.
- ♦ Associate Professor in the Higher Cycle of Marketing and Advertising at the Queen Elizabeth International Training Center
- ♦ Teaching Staff at Terceto Comunicación
- ♦ Social Media at Making Known, Comunicación Estratégica
- ♦ Social Media and Psychologist at the StopHaters Association
- ♦ Social Media at HENDRIX Agency
- ♦ Social Media Manager at Doctor Trece
- ♦ Teaching staff of Social Networks for Business at the Granada Chamber of Commerce
- ♦ Teacher of Digital Identity and Social Media Manager in a Communication Agency.
- ♦ Teacher at Aula Salud
- ♦ Degree in Psychology from the University of Granada
- ♦ Master's Degree in Social Media, Community Manager and Audiovisual Communication at Complutense University of Madrid
- ♦ Master's Degree in Adult Clinical Psychology, Clinical Psychology from the Aaron Beck Center for Psychology. Aaron Beck Center for Psychology

Dr. De la Serna, Juan Moisés

- ♦ Psychologist and Expert Writer in Neurosciences
- ♦ Writer specialized in Psychology and Neurosciences
- ♦ Author of the Open Chair of Psychology and Neurosciences
- ♦ Scientific Disseminator
- ♦ Doctorate in Psychology
- ♦ Bachelor's Degree in Psychology. University of Seville
- ♦ Master's Degree in Neurosciences and Behavioral Biology. Pablo de Olavide University, Seville
- ♦ Expert in Teaching Methodology. La Salle University
- ♦ University Specialist in Clinical Hypnosis, Hypnotherapy. National University of Distance Education - UNED.
- ♦ Diploma in Social Graduate, Human Resources Management, Personnel Administration. University of Seville
- ♦ Expert in Project Management, Administration and Business Management. Federation of Services U.G.T
- ♦ Certified "Trainer of Trainers" Official College of Psychologists of Andalusia





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Take the opportunity to learn about the latest advances in this field in order to apply it to your daily practice”

04

Structure and Content

The structure of the contents has been designed by a team of professionals from the best educational centers and universities, aware of the relevance of current education in order to intervene in the qualification and accompaniment of students with high capacity, and committed to quality teaching through new educational technologies.



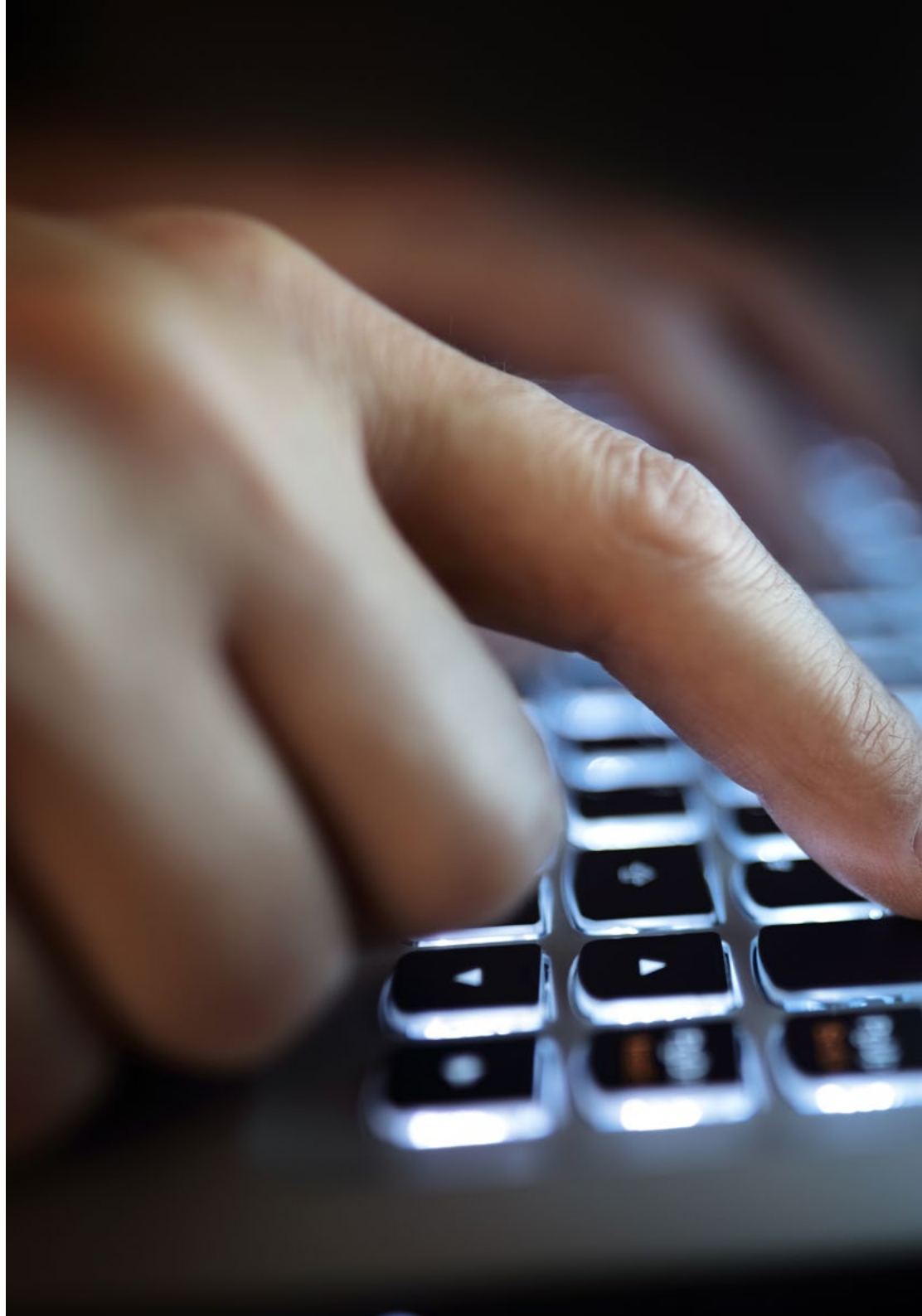
Gmail

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This Postgraduate Certificate in Google GSuite for Education contains the most complete and up-to-date scientific program on the market”

Module 1. Google G Suite for Education

- 1.1. The Google Classroom
 - 1.1.1. History of Google
 - 1.1.2. Who Google Is Today
 - 1.1.3. The Importance of Partnering with Google
 - 1.1.4. Catalogue of Google Apps
- 1.2. Google and Education
 - 1.2.1. Google's Involvement in Education
 - 1.2.2. Application Procedures at Your Center
 - 1.2.3. Versions and Types of Technical Support
 - 1.2.4. First Steps with the Management Console GSuite
 - 1.2.5. Users and Groups
- 1.3. Google GSuite Advanced Use
 - 1.3.1. Profiles
 - 1.3.2. Reports
 - 1.3.3. Role of Administrator
 - 1.3.4. Device Administration
 - 1.3.5. Safety
 - 1.3.6. Domains
 - 1.3.7. Data Migration
 - 1.3.8. Groups and Mailing Lists
 - 1.3.9. Privacy Policy and Data Protection
- 1.4. Tools for Information Search in the Classroom
 - 1.4.1. Google Search
 - 1.4.2. Advanced Information Search
 - 1.4.3. Integration of the Search Engine
 - 1.4.4. Google Chrome
 - 1.4.5. Google News
 - 1.4.6. Google Maps
 - 1.4.7. YouTube



- 1.5. Google Tools for Communication in the Classroom
 - 1.5.1. Introduction to Google Classroom
 - 1.5.2. Instructions for Teachers
 - 1.5.3. Instructions for Students
- 1.6. Google Classroom: Advanced Uses and Additional Components
 - 1.6.1. Advanced Uses of Google Classroom
 - 1.6.2. Flubaroo
 - 1.6.3. FormLimiter
 - 1.6.4. Autocrat
 - 1.6.5. Doctopus
- 1.7. Tools for Organizing Information
 - 1.7.1. First Steps in Google Drive
 - 1.7.2. File and Folder Organization
 - 1.7.3. Share Files
 - 1.7.4. Storage
- 1.8. Tools for Cooperative Working with Google
 - 1.8.1. Calendar
 - 1.8.2. Google Sheets
 - 1.8.3. Google Docs
 - 1.8.4. Google Presentations
 - 1.8.5. Google Forms
- 1.9. Tools for Classroom Publication
 - 1.9.1. Google+
 - 1.9.2. Blogger
 - 1.9.3. Google Sites
- 1.10. Google Chromebook
 - 1.10.1. Use of the Device
 - 1.10.2. Pricing and Features

05

Study Methodology

TECH is the world's first university to combine the **case study** methodology with **Relearning**, a 100% online learning system based on guided repetition.

This disruptive pedagogical strategy has been conceived to offer professionals the opportunity to update their knowledge and develop their skills in an intensive and rigorous way. A learning model that places students at the center of the educational process giving them the leading role, adapting to their needs and leaving aside more conventional methodologies.



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TECH will prepare you to face new challenges in uncertain environments and achieve success in your career”

The student: the priority of all TECH programs

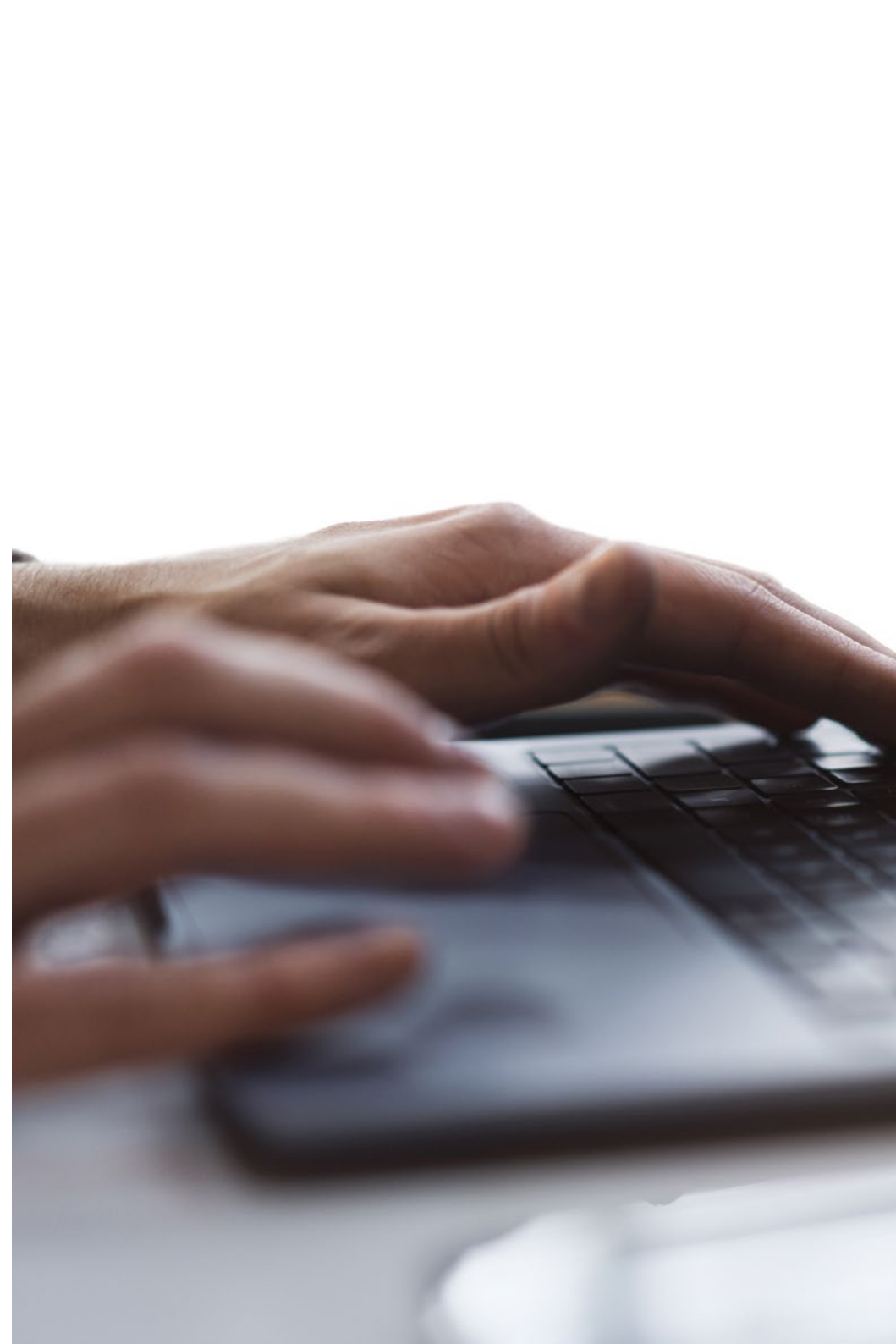
In TECH's study methodology, the student is the main protagonist.

The teaching tools of each program have been selected taking into account the demands of time, availability and academic rigor that, today, not only students demand but also the most competitive positions in the market.

With TECH's asynchronous educational model, it is students who choose the time they dedicate to study, how they decide to establish their routines, and all this from the comfort of the electronic device of their choice. The student will not have to participate in live classes, which in many cases they will not be able to attend. The learning activities will be done when it is convenient for them. They can always decide when and from where they want to study.

“

*At TECH you will NOT have live classes
(which you might not be able to attend)”*



The most comprehensive study plans at the international level

TECH is distinguished by offering the most complete academic itineraries on the university scene. This comprehensiveness is achieved through the creation of syllabi that not only cover the essential knowledge, but also the most recent innovations in each area.

By being constantly up to date, these programs allow students to keep up with market changes and acquire the skills most valued by employers. In this way, those who complete their studies at TECH receive a comprehensive education that provides them with a notable competitive advantage to further their careers.

And what's more, they will be able to do so from any device, pc, tablet or smartphone.

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TECH's model is asynchronous, so it allows you to study with your pc, tablet or your smartphone wherever you want, whenever you want and for as long as you want”

Case Studies and Case Method

The case method has been the learning system most used by the world's best business schools. Developed in 1912 so that law students would not only learn the law based on theoretical content, its function was also to present them with real complex situations. In this way, they could make informed decisions and value judgments about how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

With this teaching model, it is students themselves who build their professional competence through strategies such as Learning by Doing or Design Thinking, used by other renowned institutions such as Yale or Stanford.

This action-oriented method will be applied throughout the entire academic itinerary that the student undertakes with TECH. Students will be confronted with multiple real-life situations and will have to integrate knowledge, research, discuss and defend their ideas and decisions. All this with the premise of answering the question of how they would act when facing specific events of complexity in their daily work.



Relearning Methodology

At TECH, case studies are enhanced with the best 100% online teaching method: Relearning.

This method breaks with traditional teaching techniques to put the student at the center of the equation, providing the best content in different formats. In this way, it manages to review and reiterate the key concepts of each subject and learn to apply them in a real context.

In the same line, and according to multiple scientific researches, reiteration is the best way to learn. For this reason, TECH offers between 8 and 16 repetitions of each key concept within the same lesson, presented in a different way, with the objective of ensuring that the knowledge is completely consolidated during the study process.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.



A 100% online Virtual Campus with the best teaching resources

In order to apply its methodology effectively, TECH focuses on providing graduates with teaching materials in different formats: texts, interactive videos, illustrations and knowledge maps, among others. All of them are designed by qualified teachers who focus their work on combining real cases with the resolution of complex situations through simulation, the study of contexts applied to each professional career and learning based on repetition, through audios, presentations, animations, images, etc.

The latest scientific evidence in the field of Neuroscience points to the importance of taking into account the place and context where the content is accessed before starting a new learning process. Being able to adjust these variables in a personalized way helps people to remember and store knowledge in the hippocampus to retain it in the long term. This is a model called Neurocognitive context-dependent e-learning that is consciously applied in this university qualification.

In order to facilitate tutor-student contact as much as possible, you will have a wide range of communication possibilities, both in real time and delayed (internal messaging, telephone answering service, email contact with the technical secretary, chat and videoconferences).

Likewise, this very complete Virtual Campus will allow TECH students to organize their study schedules according to their personal availability or work obligations. In this way, they will have global control of the academic content and teaching tools, based on their fast-paced professional update.



The online study mode of this program will allow you to organize your time and learning pace, adapting it to your schedule”

The effectiveness of the method is justified by four fundamental achievements:

1. Students who follow this method not only achieve the assimilation of concepts, but also a development of their mental capacity, through exercises that assess real situations and the application of knowledge.
2. Learning is solidly translated into practical skills that allow the student to better integrate into the real world.
3. Ideas and concepts are understood more efficiently, given that the example situations are based on real-life.
4. Students like to feel that the effort they put into their studies is worthwhile. This then translates into a greater interest in learning and more time dedicated to working on the course.

The university methodology top-rated by its students

The results of this innovative teaching model can be seen in the overall satisfaction levels of TECH graduates.

The students' assessment of the teaching quality, the quality of the materials, the structure of the program and its objectives is excellent. Not surprisingly, the institution became the top-rated university by its students according to the global score index, obtaining a 4.9 out of 5.

Access the study contents from any device with an Internet connection (computer, tablet, smartphone) thanks to the fact that TECH is at the forefront of technology and teaching.

You will be able to learn with the advantages that come with having access to simulated learning environments and the learning by observation approach, that is, Learning from an expert.



As such, the best educational materials, thoroughly prepared, will be available in this program:



Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

This content is then adapted in an audiovisual format that will create our way of working online, with the latest techniques that allow us to offer you high quality in all of the material that we provide you with.



Practicing Skills and Abilities

You will carry out activities to develop specific competencies and skills in each thematic field. Exercises and activities to acquire and develop the skills and abilities that a specialist needs to develop within the framework of the globalization we live in.



Interactive Summaries

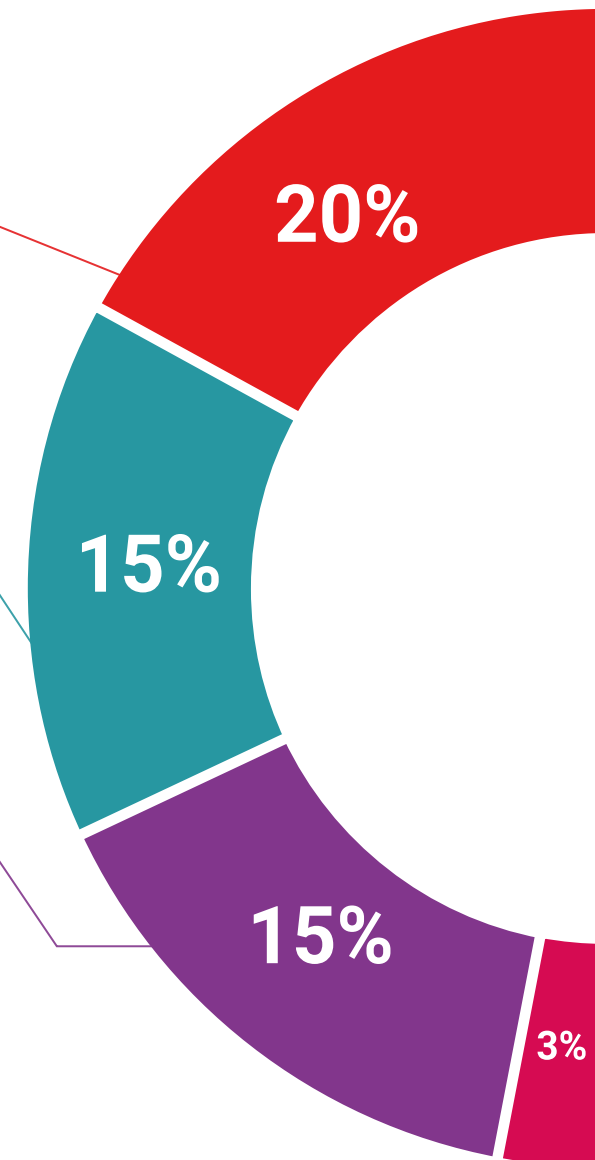
We present the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".



Additional Reading

Recent articles, consensus documents, international guides... In our virtual library you will have access to everything you need to complete your education.





Case Studies

Students will complete a selection of the best case studies in the field. Cases that are presented, analyzed, and supervised by the best specialists in the world.



Testing & Retesting

We periodically assess and re-assess your knowledge throughout the program. We do this on 3 of the 4 levels of Miller's Pyramid.



Classes

There is scientific evidence suggesting that observing third-party experts can be useful.
Learning from an expert strengthens knowledge and memory, and generates confidence for future difficult decisions.



Quick Action Guides

TECH offers the most relevant contents of the course in the form of worksheets or quick action guides. A synthetic, practical and effective way to help students progress in their learning.



06

Certificate

The Postgraduate Certificate in Google GSuite for Education guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Certificate issued by TECH Global University.



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Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork”

This private qualification will allow you to obtain a **Postgraduate Certificate in Google GSuite for Education** endorsed by **TECH Global University**, the world's largest online university.

TECH Global University is an official European University publicly recognized by the Government of Andorra ([official bulletin](#)). Andorra is part of the European Higher Education Area (EHEA) since 2003. The EHEA is an initiative promoted by the European Union that aims to organize the international training framework and harmonize the higher education systems of the member countries of this space. The project promotes common values, the implementation of collaborative tools and strengthening its quality assurance mechanisms to enhance collaboration and mobility among students, researchers and academics.

This **TECH Global University** private qualification is a European program of continuing education and professional updating that guarantees the acquisition of competencies in its area of knowledge, providing a high curricular value to the student who completes the program.

Title: **Postgraduate Certificate in Google GSuite for Education**

Modality: **online**

Duration: **6 weeks**

Accreditation: **6 ECTS**



*Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH Global University will make the necessary arrangements to obtain it, at an additional cost.

future

health confidence people

education information tutors

guarantee accreditation teaching

institutions technology learning

community commit

tech global
university

personalized service innovation

knowledge present quality

online training

development languages

virtual classroom

Postgraduate Certificate

Google GSuite
for Education

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- » Certificate: TECH Global University
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- » Schedule: at your own pace
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Postgraduate Certificate Google GSuite for Education



Date	Category
11/1/14	Cocacines
11/1/14	Bug
11/2/14	Flight
11/2/14	Gas
11/2/14	Movie Tickets
11/2/14	Dinner Out
11/2/14	Medicine
11/2/14	Shoes
11/2/14	Gift
11/18/14	Tele
11/21/14	
11/22/14	
11/23/14	



Category	SUMM
Auto	\$200.00
Entertainment	\$200.00
Food	\$350.00
Home	\$300.00
Medical	\$100.00
	\$300.00
	\$500.00
	\$200.00
	\$70.00
	\$1,202.75